

**CIVIL SERVICE COMMISSION
TUESDAY, JANUARY 31, 2023
1:00 P.M.
BATTLE CREEK CITY HALL
COMMISSION CHAMBERS
BATTLE CREEK, MICHIGAN**

- A. CALL TO ORDER
- B. APPROVAL OF MINUTES
 - 1. DECEMBER 19, 2022
- C. REPORTS
- D. UNFINISHED BUSINESS
- E. NEW BUSINESS

Proposed Rule Changes:

- I. Rule 4: Filling Vacancies above the rank of Firefighter
 - 1. (2) Time in Lower Grade:
 - i. Fire Marshall and Fire Inspector position and next lower rank
 - 2. In the event no person in the next lower rank meets the minimum criteria for eligibility for promotion and/or if persons eligible for the promotion in the next lower rank do not seek promotion, the Civil Service Commission authorizes the City to lower the requirements for promotional testing in accordance with 38.512 Sec. 12(2) of the act, without coming before the Commission, as follows:
 - i. First Sign-up: to candidates with 2 years in the next lower rank and 5 years in the department, if none;
 - ii. Second Sign-up: to candidates with 2 years in the next lower rank and 3 years in the department, if none;
 - iii. Third Sign-up: to candidates who do not have 2 years in the next lower rank; as to all intent and purposes as though 2 years of service had been completed
- II. Rule 6: Eligibility Lists – (2) Maintenance of Eligibility Lists
 - i. Eligibility lists are to be maintained and kept current for all positions except Fire ~~(Inspector)~~ Marshal, Fire Inspector, Battalion Chief, Fire Lieutenant, Fire Captain and Training Officer which will be established when a vacancy occurs.

- F. PUBLIC COMMENTS
- G. COMMISSION COMMENTS
- H. ADJOURNMENT

The City of Battle Creek will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered in the meeting upon notice to the City of Battle Creek. Individuals with disabilities requiring auxiliary aids or services should contact the City of Battle Creek by writing or calling the following:

*Victoria L. Houser
Office of the City Clerk
P. O. Box 1717
Battle Creek, MI 49016
(269) 966-3348 (Voice/TDD)*

MCL 38.512 Sec. 12(2) Vacancies in positions in the fire and police departments above the rank of fire fighter or police officer shall be competitive and shall be filled by promotions from among persons holding positions in the next lower rank in the departments who have completed 2 years in that rank and who have at least 5 years in the department. If there are more vacancies than there are persons with 5 years in the department, the commission may lower the requirements to 3 years in the department. If no person or persons have completed 2 years in the next lower rank, the commission may hold examinations among persons in such rank as to all intent and purposes as though 2 years of service had been completed by those persons.