

**BATTLE CREEK TRANSIT LOCAL ADVISORY COUNCIL
CITY COMMISSION CHAMBERS
10 NORTH DIVISION
BATTLE CREEK, MICHIGAN**

**January 11, 2021
2:09 PM**

Committee Members Present : Paul Ecklund, Jerry Sigourney and Mark Woodford

Committee Members Absent: Lynn Moss

Others Present: Chuck Asher, Community Action: Rhonda Ostrander-Cook, CIR:

Staff Members Present: Mallory Avis, Transit Director: Victoria Houser, City Clerk: Marcel Stoetzel, Deputy City Attorney: Donna Hutchison, Transit Grants Administrator

Call to Order/Recognition of Quorum: Mr. Ecklund called the meeting to order at 2:09 PM, noting a quorum was present.

Approval of Agenda of January 11, 2022 Meeting: A motion was made by Mr. Sigourney, supported by Mr. Woodford, to approve the January 11, 2022 LAC meeting agenda. All in favor, none opposed. Motion approved.

Approval of Minutes of November 16, 2021 Meeting: A motion was made by Mr. Woodford, supported by Mr. Sigourney, to approve the November 16, 2021 LAC meeting minutes. All in favor, none opposed. Motion approved.

Communications to the Council: None

Reports from Officers : None

General Public Comment: None

Old Business :

A. Election of Vice Chairperson:

Mr. Sigourney nominated Lynn Moss as the Vice Chair of the Transit Local Advisory Committee.

A motion was made by Mr. Sigourney, supported by Mr. Woodford, to appoint Lynn Moss as Vice Chair to the Transit Local Advisory Committee. All in favor, none opposed. Motion approved.

New Business :

A. Review/Action on FY 2023 Agency Vehicle Accessibility Plans

Ms. Avis provided each agency's vehicle accessibility plans, noting the plans must detail how many vehicles they have and how many are accessible. Each agency provided information on their vehicles, with BCT having 9 vehicles, all accessible: Community Action having 10 vehicles, 5 which are accessible: Community Inclusive Recreation having 10 vehicles, which are all accessible: Marian Burch having 8 vehicles, 7 which are accessible. Ms. Avis noted none of the agencies had changes to their fare structures, service area, service availability, service hours or days of operation.

After review of each agency's vehicle accessibility plan, a motion was made by Mr. Sigourney, supported by Mr. Woodford, to approve the FY 2023 Agency Vehicle Accessibility plans submitted by Battle Creek Transit, Community Action, Community Inclusive Recreation and Marian Burch. All in favor, none opposed. Motion approved.

B. Review/Discuss Transit State Application

Ms. Avis provided information regarding the Transit State Application at the prior meeting, noting approval of the application would be on the January 18, 2022 City Commission agenda.

C. Discuss Timetable for MDOT - due February 1, 2022

- **Transit Application**
- **Specialized Services**
- **5310 Applications**

D. Agency Updates -

- **Battle Creek Transit** - discussed at prior LCC meeting: staffing difficulties, reduced services, eliminated van from 7pm to midnight, combined 2 fixed routes, new CDL requirements as of February, several applications, interviews and testing
- **Community Action** - discussed at prior LCC meeting: able to negotiate new unit rate with senior millage to pay drivers, hired one new driver, 3 more to be completed, transport seniors and people with disabilities, reasonable safety issues, received 2 wheelchair vans last week, with one pending.
- **Community Inclusive Recreation** - discussed at prior LCC meeting: took December off, changed service delivery, not offering recreation or arts programming, still offered employment transportation, worried about clients with underlying issues. Now back to full service, taking extra precautions, last Quarter up to 22.5% for employment purposes, additional supportive employment services through community health. Ridership 57% of allocation for the year, continue to struggle with driver staffing
- **Marian E. Burch** - No update provided
- **Other** - No update provided

Announcements:

- A. **Next Meeting:** June 14, 2022 at 2:30. Location to be determined.
- B. **Committee Member Comment** : No member comment took place

Adjournment: The meeting was adjourned at 2:20 pm.

I, Victoria L. Houser, City Clerk
of the City of Battle Creek,
hereby certify
the above and foregoing is a true and accurate copy
of the minutes recorded for the January 11, 2022 meeting
of the Battle Creek Transit Local Advisory Council.

Victoria L. Houser

Victoria L. Houser, City Clerk

Please note there has not been a subsequent meeting of the Local Advisory Council where the minutes could be considered or approved.

Paul Ecklund, LAC Chairperson