

**Official Proceedings of the Battle Creek Civil Service Commission**  
**City Hall**  
**10 N. Division Street**  
**Commission Chambers**  
**Battle Creek, Michigan**  
**March 29, 2023**  
**4:00 P.M.**

**MEMBERS PRESENT:** Commissioners Calvin Hardin and Chris McCoy

**MEMBERS ABSENT:** Commissioner Chris Dopp

**STAFF PRESENT:** Alicia Greene, Deputy City Clerk: Bill Beaty, Fire Chief: Chelsea Sears, HR Generalist; Michelle Hull, HR Director and Kimberly Holley, DEI Officer

**OTHERS PRESENT:**

**CALL TO ORDER:** Commissioner Hardin called the meeting to order at 4:01 PM.

**APPROVAL OF MINUTES**

Commissioner McCoy noted the first order of business was to approve the January 31, 2023 Civil Service Commission minutes.

Comm. McCoy, supported by Comm. Hardin, made a motion to approve the Civil Service Commission meeting minutes of January 31, 2023. All in favor, none opposed. Motion approved.

**PETITIONS AND COMMUNICATIONS:** There were no petitions or communications.

**REPORTS:** Chief Beaty provided a copy of the 2022 Annual Report “City of Battle Creek Fire Department” to each commissioner.

**UNFINISHED BUSINESS:** There was none.

**NEW BUSINESS:**

1. Comm. Hardin noted the next item was to certify Nominee Brock Howland to the position of Fire Training Officer for 90 days, beginning Sunday, April 2, 2023, asking if there were any questions or comments.

Comm. McCoy, supported by Comm. McCoy, made a motion to certify Nominee Brock Howland to the position of Fire Training Officer for 90 days, beginning Sunday, April 2, 2023. All in favor, none opposed. Motion approved

2. Comm. Hardin noted the next item was to certify Candidates #21 - #25 on the 2021 Entry Level Firefighter Eligibility List (Stewart Edwards, Brandon Woolley, Andrew Mcelfresh, Chandler Martin, and Kyle VanDussen), asking if there were any questions or comments.

Comm. Hardin, supported by Comm. McCoy, made a motion to certify Candidates #21 - #25 on the 2021 Entry Level Firefighter Eligibility List. All in favor, none opposed. Motion approved.

3. Comm. Hardin noted the next item was to certify Candidates #26 - #30 on the 2021 Entry Level Firefighter Eligibility List (Andrew Dominick, Nolan Loss, Daniel Kersting, Timothy Waterson and Joseph Allred), asking if there were any questions or comments.

Comm. Hardin, supported by Comm. McCoy, made a motion to certify Candidates #26 - #30 on the 2021 Entry Level Firefighter Eligibility List. All in favor, none opposed. Motion approved

**PUBLIC COMMENT:** There were no public comments.

**COMMISSION COMMENT:** There were no commission comments.

**NEXT MEETING:** April 24, 2023 at 4:00 PM.

**ADJOURNMENT:** Commissioner Hardin adjourned the meeting at 4:15PM.