

**BATTLE CREEK DOWNTOWN DEVELOPMENT AUTHORITY  
BOARD OF DIRECTORS**

Monday July 23rd, 2018

**MEMBERS PRESENT:** Kim Carter, Robert Sharkey, Tom Harris, Commissioner Susan Baldwin, Paul Conkey, Rebecca Fleury

**ABSENT:** Ross Simpson, Tim Surprise, Commissioner Kate Flores

**OTHERS PRESENT:** Linda Morrison, John Hart, Ted Dearing and Sarah McGinnis

**Call to order:** Mr. Sharkey called the meeting to order at 3:32pm.

**Approval of Minutes:**

**MOTION:** Ms. Baldwin moved that the Battle Creek Downtown Development Authority Board of Directors approve the meeting minutes from April 23<sup>rd</sup>, 2018 as presented. Mr. Harris supported the motion. Unanimously approved.

**Welcome and introductions:** Ted Dearing introduces the team from GWJ. We are collaborating with GWJ in implementing economic development. Mr. Dearing shows a power point presentation highlighting the group's goals.

**Review Interim Financial statements:**

Ms. Morrison reviewed the preliminary interim financial statements through June 30, 2018. There was a late MTT settlement and a miscalculation in the personal property tax reimbursement from the State of Michigan, which has created a budget variance. Ms. Morrison will be going to Lansing next month in regards to the personal property tax reimbursement.

**MOTION:** Mr. Harris moved that the Battle Creek Downtown Development Authority Board of Directors approve the interim financial statements as presented. Ms. Carter supported the motion. Unanimously approved.

**Project Report – Ted Dearing/John Hart:**

Work is progressing on Heritage Tower. Drawings have been submitted to the Inspections Dept. The construction will disrupt downtown traffic as the sidewalk and one lane could close for about 9 months. New Holland is interested in purchasing the parking lot behind their space. New Holland will use the parking lot during the renovations.

**Membership:**

A resignation letter received from Tim Surprise, effective immediately.

**MOTION:** Mr. Conkey moved that the Battle Creek Downtown Development Authority Board of Directors approve the resignation letter as presented. Mr. Harris supported the motion. Unanimously approved.

**Member/Citizen Comments:**

The Board has three vacancies to fill. Please forward any candidates to Mr. Sharkey for review.

**Adjourn:** 4:20pm