

CITY OF BATTLE CREEK

HISTORIC DISTRICT COMMISSION 10 North Division, Battle Creek, MI 49014 Minutes for Monday, September 11, 2023

MEETING CALLED TO ORDER: By Chairperson Newman at 4:01 p.m.

This meeting was held in-person.

ATTENDANCE: A roll call was taken:

Comm. Newman, Present

Comm. Simpson, Present

Comm. Drozdowski, Present

Comm. Davis, Present

Comm. Sallee, Present

Comm. Thornton, Absent

Comm. Steinbrunner, Absent

Staff Present: Travis Sullivan, Planning and Zoning Administrator, Melody Carlsen, Administrative Assistant, Marcel Stoetzel, Deputy City Attorney.

ADDITIONS OR DELETIONS TO AGENDA: None.

APPROVAL OF MINUTES: Approval of August 14, 2023 minutes.

**MOTION MADE BY COMM. SIMPSON TO APPROVE THE MINUTES FOR AUGUST 14, 2023.
SECONDED BY COMM. DROZDOWSKI.**

A vote was taken and all those in favor to say “aye”: ALL IN FAVOR, MOTION APPROVED.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS:

A. H09-23 (86 Oaklawn Ave)

Petition from property owner of 86 Oaklawn Avenue, Joy Brown, for a Certificate of Appropriateness for restoration and/or replacement of front porch decking, front and storm doors, windows, replacement of back porch, and repair of basement brick wall, as well as various additional external repairs and replacements. Parcel #3550-00-053-0.

Application Presentation: Travis Sullivan presented the Staff Report for property located at 86 Oaklawn Ave. The petition is for various repairs and replacement of deteriorated external features of the house. Staff recommends approval of proposed exterior repairs and replacements as they meet the standards outlined in Chapter 1470.09 “Review of Applications.” Chapter 1470.07 “Preservation of Historic Features” and Secretary of the Interior’s Standards and Guidelines.

Applicant Presentation: Linda Joy Brown, property owner of 86 Oaklawn Ave. was present to speak and answer questions from commissioners.

MOTION MADE BY COMM. SIMPSON TO APPROVE ITEM H09-23 WITH THE RECOMMENDATIONS MADE BY STAFF, SECONDED BY COMM. DROZDOWSKI.

ROLL VOTE: ALL IN FAVOR, NON OPPOSED, MOTION APPROVED.

COMMENTS FROM THE PUBLIC: None.

COMMENTS FROM COMMISSION MEMBERS AND STAFF: None.

ADJOURNMENT: Commissioner Newman adjourned the meeting at 4:17 p.m.

Submitted by: Melody Carlsen, Planning and Zoning Administrative Assistant