

**City of Battle Creek
Election Commission Meeting
10 N. Division Street
Commission Chambers, 3rd Floor
Battle Creek, MI
October 18, 2022
10:00 AM**

Present: Jill Steele, City Attorney: Victoria Houser, City Clerk

Absent: Aaron Powers, City Assessor

Guests: None

Call to Order: Clerk Houser called the meeting to order at 10:00 A.M., noting Assessor Powers was not in attendance, but a quorum was present.

Approval of Minutes of the October 14, 2022 Election Commission meeting

A motion was made by Attorney Steele, supported by Clerk Houser, to approve the October 18, 2022 Election Commission meeting minutes, with the addition of the word “to” in the motion to appoint the Pre-Processing election inspectors. All in favor, none opposed. Motion approved.

Appointment of Election Inspectors for the November 8, 2022 General Election

Clerk Houser informed the Commission that it is anticipated 145 precinct inspectors, 15 AVCB inspectors and 12 Receiving Board members were needed to staff the 21 City precincts and the AV Counting Board. Clerk Houser noted staff has balanced each precinct as best as possible with the inspectors who have applied to work the November election.

A motion was made by Attorney Steele, supported by Clerk Houser, to appoint 145 Precinct Inspectors, 15 AVCB inspectors and 12 Receiving Board members for the November 8, 2022 General Election. All in favor, none opposed. Motion approved.

Public Accuracy Testing

Clerk Houser discussed the process for testing precinct ballots in the tabulator, using the Precinct 5 tabulator. Clerk Houser noted the ballots were pre-marked to include many different votes in all the races, including over-votes, blank ballots, ambiguous marks and write-in candidates. Clerk Houser noted the testing resulting in a different result for each candidate in a particular race, and different result totals for all proposals.

After running the 50 test ballots, Clerk Houser provided the Tabulator Totals Tape to Attorney Steele to review. As Clerk Houser read the results from the totals tape, Attorney Steele confirmed the results matched the Test Deck.

Public Comments: There were no public comments.

Commission Comments: There were no Commission comments.

Adjournment: The meeting was adjourned at 10:40 P.M.

I, Victoria L. Houser, City Clerk
of the City of Battle Creek,
hereby certify
the above and foregoing is a true and accurate copy
of the minutes recorded for the October 18, 2022 meeting
of the Battle Creek Election Commission.

Victoria L. Houser, City Clerk