

Code Compliance Property Survey Checklist - 2014

**This is a guideline. Code inspectors use electronic checklists while looking at city properties.*

House and Outbuilding Exteriors

- Siding, doors, windows (to include all exterior surfaces) – brick, wood, aluminum, vinyl, etc.
[Scrape/paint or re-side; repair/replace]
- Peeling paint
- Soffits and fascia [Repair/replace; scrape/paint]
- Eaves and gutters [Repair/replace; scrape/paint]
- Foundation [Cracked/broken; seal gap]
- Roof [Repair/replace]
- Windows and screens [Repair/replace; scrape/paint; install screens]
- Chimney [Repair/replace]
- Exterior lighting fixtures
- House numbers [Size – minimum 3 inches; height – 5 feet from the ground; location – at entry]
- Stairs, porch, columns, handrails [Install handrail; repair/replace floor, rail, support column]
- Fencing
- Electrical [Service drop; lighting fixtures]

Garage/Outbuildings

- Roof [Repair/replace]
- Side walls [Scrape/paint; re-side]
- Foundation/slab [Repair]
- Door/windows [Repair/replace]
- Structure unsafe [Rebuild; demolish]

Yard

- Junk and trash accumulation
- Junk/inoperable vehicle
- Yard waste/debris, brush accumulation
- Retaining walls

Rental Property Indicators

- Multiple mail boxes
- Multiple entrances
- Multiple house/unit numbers
- Multiple utility meters