



Permit Guide Commercial Final Inspection Checklist

The following checklist may be used as a guideline prior to requesting a final building inspection. **This checklist is not comprehensive.** It is intended to assist in identifying common issues which could result in delay of occupancy, re- inspections and additional fees.

- Mechanical Inspection Approved**
 - Stair Pressure
 - Atrium- Smoke Evacuation .
 - Inspection Balancing Reports
 - Electrical Inspection Approved**
 - Generator Test
 - E-light (photometrics)
 - Fire Inspection Approved**
 - Suppression
 - Alarms
 - Fire Extinguishers
 - Knox Box
 - Plumbing Inspection Approved**
 - State Fire** (life safety approved as required)
 - Elevator Approved** (State requirements)
 - E-lighting** (point by point, photometric) including stairs, exterior doors, and landings
 - Exit Signs** (location and illuminated on e-power)
 - Stairs:**
 - Rise, run, nosing, handrails, guards, gates, and stairwell signage (floor levels, etc.)
 - Illumination
 - Egress Windows**
 - Safety Glazing:** at hazardous locations (doors, stairs, and skylights)
 - Accessibility:**
 - Signs: Bathrooms, parking, elevator, directional
 - Parking: Location, slope, signs, and # of spaces required (per plan)
 - Turning space at doors and tight corners
 - Vertical grab bars, height and of back wall (39"-41")
 - Length 18" min.
 - Sink heights (34" max) and work space
 - Graspable faucet handles
 - Scald guards on sinks
 - Toilet seat height 17"-19"
 - Ramps: Slope, handrails, guards, curbs, edge protection, landings
- Doors:**
 - Door swing
 - Latch side clearance
 - Alarm released doors
 - Gap between edges of doors and jamb
 - Sill (thresholds required for combustible floors at
 - rated doors, NFPA 80 [2001 edition, 1-11.2]
 - Closers
 - Self-latching
 - Labels
 - Under cut gap
 - Rated Walls need to be identified**
 - Special Inspection Final Reports:** Concrete, masonry, fire proofing, smoke control systems, installation of precast units, and EIFS. addresses on buildings, and on signs for commercial buildings (min 4" on contrasting background)
 - Landscape:** Stairs, fences, greenery, grading flame spread/smoke development documents for wall/floor finishes
Class A 0-25/0450 Class B 26-75/0-450 Class C 76-200/0-450
 - As Build's**