

AGENDA

Dickman Road Business Improvement District

Board of Directors

THURSDAY February 6, 2025 – 8:30 AM

**MEETING LOCATION – Department of Public Works Conference Room 204
150 S. Kendall Street**

- Call to Order: by Chair
- Welcome and introductions (as needed)
- Approval of minutes: November 7, 2024 (action required)
- Financials:
 - Interim financials through December 31, 0224
- Old Business
 - Dickman Road Sidewalk Clean Up and Stormwater (Update)
 - Banner Maintenance (Update on hanging new replacement banners)
- New Business
 - Law enforcement update (if available)
- Comments by the public
- Board Member Comments
- Adjourn

Attachments:

- Agenda
- Minutes for November 7, 2024
- Interim Financials 12/31/2024

Upcoming meetings: May 1, 2025, Department of Public Works – Room 204

**DICKMAN ROAD
BUSINESS IMPROVEMENT DISTRICT BOARD MEETING
May 02, 2024**

At the Thursday, November 07, 2024 meeting of the Dickman Road Business Improvement District Board held at 8:30 a.m., the following attended: Scott Baxter, Jim DeMaagd, Todd Gerber, Clayton Hulsey, and Gary Minneman. Excused: Tim Kool

Also in attendance: John Hart, and Officer Herbstreith BCPD

Chair – Gary Minneman called the meeting to order at 8:34 AM.

Welcome and Introductions

NONE

Board Appointment/Resignation

NONE

Approval of Minutes – Meeting May 02, 2024

DeMaagd/Baxter

Review/Approval of Interim Financials – 3 Months

DeMaagd/Hulsey

Review/Approval Preliminary FY20204 Year End Financials

DeMaagd/Hulsey

OLD BUSINESS:

Insurance - Staff/Hart informed the Board that the DRBID insurance for the signs had been secured with a new carrier and that the coverage includes both signs.

Dickman Road ROW Cleanup – Staff/Hart gave update on Turfworks mowing and landscaping to date. Hart indicated that Turfworks would clean up the vacant lot on Kendall in the early winter or wait until spring. They will also cut back the turf along the sidewalk within the district. The DPW swept the curb islands in April.

NEW BUSINESS:

Springfield Car Show Sponsorship – Staff/Hart presented the marketing and sponsorship request for the Springfield Car Show at \$1,000 as requested by Vester Davis. The Sponsorship has been an annual request by the City of Springfield and approved by the DRBID.

Approval of \$1,000 Marketing Expense for The Springfield Car Show

Hulsey/Baxter

Public Safety Update – Officer Herbstreith informed the Board that he had been reassigned to the Downtown on July 8th. He indicated that there would be two officers Downtown, one on days and one on nights. The night shift would be Officer Rainwater.

Banner Maintenance - Staff/Hart informed the Board that there was a need to order upwards of 50 banners to replace those that have worn out.

Approval of \$10,000 Marketing Expense for Banner Replacement

DeMaagd/Hulsey

Board Member Comments:

None

Adjournment:

The meeting adjourned at 9:29

The next Board Meeting is Thursday February 6, 2025 at 8:30 a.m. Department of Public Works – Room 204

Financial Report of the
Dickman Road Busiess Improvement District (BDD)

192.50.9323

	Budget for the Year ending 30-Jun-25	Actuals (Pending Audit) 31-Dec-24	Differential
REVENUE			
SPECIAL ASSESSMENTS			
City of Springfield	22,000	21,267	(733)
City of Battle Creek	40,111	1,768	(38,343)
Misc. (investment) income	-	-	-
TOTAL REVENUE	<u>62,111</u>	<u>23,035</u>	<u>(39,076)</u>
EXPENSES			
Administrative & Project Management Fees	12,000	6,000	(6,000)
General Marketing	12,000	7,800	(4,200)
Legal Services	500	-	(500)
Matching Grants (signage, landscaping)	2,500	-	(2,500)
Utilities	-	396	396
Physical Improvements/Maintenance	<u>35,000</u>	<u>17,372</u>	<u>(17,628)</u>
TOTAL EXPENSES	<u>62,000</u>	<u>31,568</u>	<u>(30,432)</u>
NET SURPLUS/(DEFICIT)	<u>111</u>	<u>(8,534)</u>	<u>(8,645)</u>
Balance carried forward	118,707	118,818	
Ending Balance	<u>118,818</u>	<u>110,284</u>	<u>(8,645)</u>

* Note: Authorized matching grants: