

# AGENDA

**Dickman Road Business Improvement District  
Board of Directors**

**THURSDAY November 6, 2025 – 8:30 AM**

**MEETING LOCATION – Department of Public Works Conference Room 204  
150 S. Kendall Street**

- Call to Order: by Chair
- Welcome and introductions (as needed)
- Approval of minutes: May 1, 2025 (action required)
- Financials: (action required)
  - Fiscal Year 2025 Preliminary Year End
  - Fiscal Year 2026 Interim Financials through October 31, 2025
- Old Business
  - Motorola Command/Central Aware Safety Hub
  - Field of Flight
    - Pilot invoice
    - Dealer invoice(s)
- New Business
  - 2025 Field of Flight - Dealership Sponsorship Request
  - KBW Consort Banners
  - Law enforcement update (if available)
- Comments by the public
- Board Member Comments
- Adjourn

Attachments:

- Agenda
- Minutes for May 1, 2025
- FY 2025 preliminary year end financials
- Interim financials October 31, 2025
- Motorola product communication
- Banner sales sheet/quote
- Field of Flight pilot invoice

**Upcoming meetings: February 5, 2026, Department of Public Works – Room 204**

**DICKMAN ROAD  
BUSINESS IMPROVEMENT DISTRICT BOARD MEETING  
May 01, 2025**

At the Thursday, May 01, 2025 meeting of the Dickman Road Business Improvement District Board held at 8:30 a.m., the following attended: Scott Baxter, Todd Gerber, Tim Kool, and Gary Minneman, with Clayton Hulsey, and Jim DeMaagd Excused.

Also in attendance: John Hart, Officer Herbstreith and Officer Champlin BCPD, Lt Smith CC Sheriff

Tim Kool called the meeting to order at 8:33 AM.

**Welcome and Introductions**

NONE

**Board Appointment/Resignation**

NONE

**Approval of Minutes – Meeting February 06, 2024**

Kool/Baxter

**Review/Approval of Interim Financials – Through March 31,2025**

Interim financials through March 31, 2025 – Reviewed and Placed on File  
Kool/Baxter

**Review/Approval Fiscal Year 2026 Budget**

Fiscal Year 2026 Budget – Reviewed and Approved  
Baxter/Kool – All in Favor

**OLD BUSINESS:**

**Dickman Road ROW Cleanup** – Staff/Hart informed the Board that Turfworks would begin seasonal landscaping and mowing of the ROW. Gerber informed the Board that the City was considering a Memorial Ordinance that would regulate people putting up memorials within a public ROW.

**Banner Maintenance** - Staff/Hart and Gerber informed the Board that a small lift truck would be utilized to install banners and that they may also ask the assistance of the Downtown Maintenance crew, in order to become more timely in the banners replacement when needed.

**NEW BUSINESS:**

**Public Safety Update** – Officer Champlin updated the Board on the status of Motorola software that could be utilized to share security footage with PD through limited remote access. He indicated that he would speak with the Chief about setting up an informational meeting for the district merchants to hear more about the products functionality and potential cost.

The Officers in attendance reported on limited recent criminal activity and discussed the issues surrounding the unhoused population in and around the district. Baxter reported that they had to take down dumpster corral due to people sleeping within it. Hart reported that at least one other merchant had been in conversations with him about securing such enclosures to keep people out of them.

**2025 Field of Flight – Dealership Sponsorship** – Staff/Hart presented the annual request from the Field of Flight. The Board approved the reimbursement of dealerships for the use of their fleet and for a pilot to fly the DRBID Motor Mile Banner. Balloon Banner at \$600. Fleet vehicles at \$200 each, for 6 dealerships at 7 cars each for a total of \$8,400

Kool/Baxter – All in Favor

**Board Member Comments:**

Todd Gerber announced he would retire from the City of Battle Creek on August 4<sup>th</sup> and step down from the Board

**Adjournment:**

The meeting adjourned at 9:15

**The next Board Meeting is Thursday August 7, 2025 at 8:30 a.m. Department of Public Works – Room 204**

Financial Report of the  
**Dickman Road Business Improvement District (BDD)**

	Budget for the Year ending <b>30-Jun-25</b>	Fiscal Year 2025 Preliminary Year End <b>30-Jun-25</b>	Budget for the Year ending <b>30-Jun-26</b>	Interim Financials Year to date <b>31-Oct-26</b>
<b>REVENUE</b>				
SPECIAL ASSESSMENTS				
City of Springfield	22,000	22,113	22,000	-
City of Battle Creek	40,111	46,658	40,111	-
Misc. (investment) income	-			-
<b>TOTAL REVENUE</b>	<b>62,111</b>	<b>68,771</b>	<b>62,111</b>	<b>-</b>
<b>EXPENSES</b>				
Administrative & Project Management Fees	12,000	12,000	12,000	4,000
General Marketing	12,000	17,837	12,000	600
Legal Services	500	-	500	-
Matching Grants (signage, landscaping)	2,500	-	2,500	-
Utilities	-	979	-	162
Physical Improvements/Maintenance	35,000	26,030	35,000	16,837
<b>TOTAL EXPENSES</b>	<b>62,000</b>	<b>56,845</b>	<b>62,000</b>	<b>21,599</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>111</b>	<b>11,926</b>	<b>111</b>	<b>(21,599)</b>
Balance carried forward	118,707	118,818	130,744	130,855
Ending Balance	<b>118,818</b>	<b>130,744</b>	<b>130,855</b>	<b>109,256</b>

\* Note: Authorized matching grants:

All,

Thank you for giving us the opportunity to present on our CommandCentral Aware Safety Hub today.

Attached is the information that was shared during our presentation and the information requested for compatible cameras, etc.

Here is a website to see if someone's current cameras are compatible with the Safety Hub device:

<https://www.onvif.org/conformant-products/>

Your agency currently has our CommandCentral Aware Standard Tier. To add the Protected Places functionality (Landing page, ecommerce, camera registration, etc.) the cost would be an additional \$8k per year.

We can give you the first year for free. To move forward with this we would need to send you a \$0 sales order that would need to be signed and sent back to us. This would also include one Safety Hub device.

The Safety Hub 30/Edge Devices hardware costs \$350 apiece plus an annual \$500 subscription if the business, school, etc. are purchased from your ecommerce site. The hardware has a warranty and the annual subscription covers remote updates, customer support, etc.

If your agency wants to purchase the Safety Hub 30/Edge Devices like what the county did for the school camera project the cost would be \$1,489.86 apiece.

Let us know if you have any more questions.

Thanks,

**Chad Gappa**

Strategic Software Sales Manager  
Motorola Solutions, Inc.

**M. 480-606-8886**

**E. [chad.gappa@motorolasolutions.com](mailto:chad.gappa@motorolasolutions.com)**

**[Find Me on LinkedIn](#)**



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## Re: Motorola CommandCentral Aware Safety Hub Overview Follow Up

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From Cory A. Champlin <CAChamplin@battlecreekmi.gov>

Date Thu 10/30/2025 2:27 PM

To John J. Hart <jjhart@battlecreekmi.gov>

John,

I have the green light from our administration to move forward with this project. We are going to get the program free for a year to test/try out. It will be \$8K/year after that. Our command staff plans to budget for it each year and expand the project if it adds value.

Let me know if anyone from the BID has questions. Once they determine their equipment compatibility, we can work with Motorola to get everyone an account and their systems online.

Very Respectfully,

**Cory Champlin**

*Community Services Sergeant*

**City of Battle Creek  
Police Department**

34 North Division Street  
Battle Creek, Michigan 49014  
Ph- 269.966.3466 x1135  
Fx- 269.966.3636  
cachamplin@battlecreekmi.gov



<http://www.battlecreekmi.gov>

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**From:** John J. Hart <jjhart@battlecreekmi.gov>

**Sent:** Friday, September 26, 2025 3:58 PM

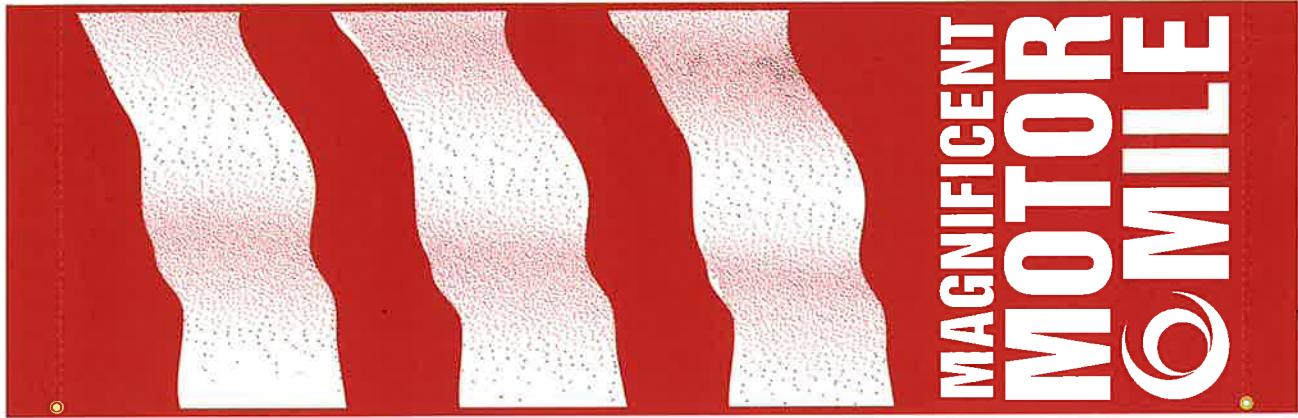
**To:** Cory A. Champlin <CAChamplin@battlecreekmi.gov>

**Subject:** Re: Motorola CommandCentral Aware Safety Hub Overview Follow Up

Cory:

We will get it distributed to the dealerships and interested businesses within the DRBID to review and provide feedback.

Thank you for all your help.



<b>KBW</b>	<b>CONSORT</b> DISPLAY Group	<b>DIGITAL MARINE ACRYLIC</b>	<b>Kathleen Barkley</b> Direct Sales Representative	<b>MASTER #:</b> <b>PRINT DATE:</b>	<b>MOCK UP#:</b> 14672.22kb <b>PAGE:</b> 1 of 1 <b>JOB NAME:</b> Battle Creek Unlimited <b>DATE:</b> 27 APR 22 <b>REVISION:</b>	<b>BANNER INFO</b> <b>FABRIC:</b> Sunbrella Pacific Blue     Sunbrella Jockey Red <b>SIZE:</b> 30" x 94" <b>HEMS:</b> 4" <b>SIDES:</b> 2 <b>TRUE SETS?</b> n/a <b>DIGITAL INKS</b> <input type="checkbox"/> White	<b>ARTWORK INFO:</b> RTP# 97114 <b>PLACEMENT:</b> Imprint is 1" off bottom hem. <b>TYPEFONTS USED:</b> As shown.	<b>ARTWORK READY TO PRINT:</b> YES / NO <b>CUSTOMER: PLEASE SIGN &amp; RETURN</b>	<hr/> <small>Authorized by _____</small>
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49003-3597  
SALES@CONSORT.COM

269.388.4532  
800.525.6424  
888.880.6341 (FAX)

## Sales Quote

Page: 1

Sales Quote: QTE0107632  
Sales Quote Date: 10/22/2025  
Mock-Up ID No.: 14672.22

Sell

To: City of Battle Creek  
DPW Streets  
150 S. Kendall  
Battle Creek, MI 49037  
Phone No.: (269) 966-3431

Ship

To: City of Battle Creek  
DPW Streets  
150 S. Kendall  
Battle Creek, MI 49037  
Phone No.: (269) 966-3431

Payment Terms	Net 30 days	Customer ID	1109
Ship Via	FEDEX, GROUND	P.O. Number	
		P.O. Date	10/22/2025
		Assigned User ID	KBARKLEY

Item No.	Description	Quantity	Unit	Unit Price	Disc. %	Total Price
97114A-DMA6401-STARS	Double Glory 30" x 94" Digital Marine Acrylic Banner - Pacific Blue - Stars W=30"/L=94"/SIDES=2/TH=4"/BH=4"/SS=YES/G=REG/1 INK: WHITE/RTP #97114 SEE MU/ REPRINT: ORD0109182 12/31/24	20	EA	\$128.65		\$2,573.00
97114A-DMA6403-STRI	Double Glory 30" x 94" Digital Marine Acrylic Banner - Jockey Red - Stripes W=30"/L=94"/SIDES=2/TH=4"/BH=4"/SS=YES/G=REG/1 INK: WHITE/RTP #97114 W/IMPRINT "MAGNIFICENT MOTOR MILE"/REPRINT: ORD0109182 12/31/24	20	EA	\$128.65		\$2,573.00
ASV049	Design Set Up Fee - Digital Marine Acrylic Banner	1	EA	\$25.00	100	
FREIGHT	FedEx Ground	1	EA	\$89.00		\$89.00

<b>Subtotal:</b>	<b>\$5,235.00</b>
Invoice Discount:	\$0.00
Total Sales Tax:	\$0.00
<b>Total:</b>	<b>\$5,235.00</b>
U.S. Dollars Only	

**SALES AGREEMENT** With my signature, I certify this Quotation fairly represents my desire to purchase these products or services from Consort Display Group. I am authorized to execute this binding agreement and have read and agree completely with the following Terms & Conditions: This Quotation is subject to final price verification and payment arrangements. 50% cash deposit is required for orders over \$15,000. Cancelled orders may incur a 15% restock fee. Cancellation of CUSTOM product is subject to a 25%-100% cancellation fee. A confirming Order will follow to verify production and shipping dates. Rush charges may apply.

**Delivered product must be inspected immediately upon receipt.** Failure to notify Consort of ANY quality or quantity dispute within 3 business days of receipt constitutes a complete waiver of any dispute. Returned merchandise requires a Consort-issued RMA. Restock fees apply. Shipping, handling and applicable sales tax added to final invoice. Product ships FOB Kalamazoo, MI. Expedited shipping is available for an additional charge. MasterCard, VISA, Discover and AmEx accepted. Wire transfer is required for all international transactions. Payment accepted in U.S. Dollars ONLY.

Signature

Print Name

Date

PO# (if any)

Quotations honored for 30 days from Contact Date (above).

[www.consort.com](http://www.consort.com)



## INVOICE

**September 29, 2025**

**TO: John Hart, City of Battle Creek**

**FROM: Barbara A. Haluszka, Executive Director**

<b>Balloonist Fee for Carrying Motor Mile Banner</b>	<b>\$600.00</b>
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<b>Total Due</b>	<b>\$600.00</b>
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**PLEASE MAKE PAYABLE & REMIT TO AS SOON AS POSSIBLE TO:**

**BCHABC INC.  
3140 5<sup>th</sup> Avenue  
Battle Creek, MI 49037**

**BATTLE CREEK HOT-AIR BALLOON CHAMPIONSHIPS, INC. is a Non-Profit Organization**

**THANK YOU!**



Outlook

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## BC Field of Flight

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From barb@bcballoons.com <barb@bcballoons.com>

Date Mon 9/29/2025 1:48 PM

To John J. Hart <jjhart@battlecreekmi.gov>

1 attachment (146 KB)

2025 Motor Mile Pilot Fee.doc;

Email sent from outside of the City of Battle Creek. Use caution before clicking links/attachments.

Hi John!

Attached is the invoice for the Pilot Fee for flying the Motor Mile Banner!

Also, each dealer provided me with seven (7) vehicles for the Event. Those dealers were:

Heritage

Ford

DeMaagd

Henkel

Toyota

Honda

Thanks much John!!

Barbara A. Haluszka

Executive Director

Battle Creek Field of Flight

3140 5<sup>th</sup> Avenue

Battle Creek, MI 49037

269-962-0592