

**BATTLE CREEK TRANSIT LOCAL ADVISORY COMMITTEE
CITY COMMISSION CHAMBERS
10 N DIVISION STREET, 3RD FLOOR
BATTLE CREEK, MICHIGAN**

January 7, 2025

2:15 PM

Committee Members Present: Paul Ecklund, Paulette Porter, Kara Beer, Chuck Asher and Henrietta McLaughlin (2:27)

Committee Members Absent: Christena Smith and Mark Woodford

Others Present: Jeff Franklin, Alicia Davis, Rhonda Ostrander-Cook and Terry Youmans

Staff Members Present: Mallory Avis, Public Transit Director; Victoria Houser, City Clerk; Patrick Batterson, Assistant City Attorney; Donna Hutchison, Transit Grants Administrator

Call to Order/Recognition of Quorum: Mr. Ecklund called the meeting to order at 2:21 PM, recognizing that a quorum was present.

Approval of Agenda of the January 7, 2025 Meeting:

A motion was made by Ms. Beer, supported by Mr. Asher, to approve the agenda of the January 7, 2025 meeting, with the addition of an item to New Business, regarding a member who has missed the last 3 meetings. All in favor, none opposed. Motion approved.

Approval of Minutes of November 19, 2024 Meeting:

A motion was made by Mr. Asher, supported by Ms. Beer, to approve the November 19, 2024 meeting minutes. All yes, none opposed. Motion approved.

Communications to the Committee: None

Reports from Officers: None

General Public Comment: None

Old Business: None

New Business:

A. Committee Member Bylaws

Ms. Avis noted Mark Woodford has been a member for several years, however, this will be the 4th meeting he has missed. Ms. Avis stated staff has been unable to make contact with him, and are unsure if he is still interested in serving on Committee. Ms. Avis noted it is the Committee's responsibility to vote to remove or retain him.

A motion was made by Mr. Asher, supported by Ms. Porter, to remove Mark Woodford from the committee due to lack of attendance and unresponsiveness. All approved, none opposed. Motion approved.

B. Review/Action on proposed FY 2026 Agency Vehicle Accessibility Plans

- FY 2026 Agency Vehicle Accessibility Plans due to MDOT February 1, 2025

a. Marion Birch - 10 vehicles, all accessible

b. CIR - 6 vehicles, all accessible

c. CAA- 10 demand response vehicles, 6 accessible, noting inventory change due to damage to one vehicle

d. BCT- anticipated growth of Demand Response fleet, 15 vehicles, all accessible, range from small to full size mini vans to cutaway buses

A motion was made by Ms. Beer, supported by Ms. Porter, to submit the **proposed Agency Vehicle Accessibility Plans**. All yes, none opposed. Motion approved.

C. Agency Updates

Battle Creek Transit: Ms. Avis provided an update.

Community Action: Mr. Youmans provided an update.

Community Inclusive Recreation: Ms. Ostrander-Cook provided an update.

Marian E. Burch: Ms. Davis provided an update.

Announcements:

A. Next Meeting: June 10, 2025, following the Local Coordinating Committee meeting, at 2:00 p.m. at Battle Creek City Hall, Commission Chambers.

B. Committee Member Comment:

Adjournment: The meeting was adjourned at 2:43 pm.

I, Victoria L. Houser, City Clerk
of the City of Battle Creek,
hereby certify

the above and foregoing is a true and accurate copy
of the minutes recorded for the January 7, 2025 meeting
of the Battle Creek Transit Local Advisory Council.

Victoria L. Houser

Victoria L. Houser, City Clerk

Please note there has not been a subsequent meeting of the Local Advisory Council where the minutes could be considered or approved.

Paul Ecklund

Paul Ecklund, LAC Chairperson