

**BATTLE CREEK TRANSIT LOCAL COORDINATING COMMITTEE
CITY COMMISSION CHAMBERS
10 NORTH DIVISION
BATTLE CREEK, MICHIGAN**

**January 11, 2021
1:30 PM**

Committee Members Present: Charles Asher, Paul Ecklund, Mallory Avis, Jerry Sigourney, Mark Woodford, Rhonda Ostrander-Cook (1:33pm) and Andy Tilma (1:37pm)

Committee Members Absent: Mary Frisbee

Others Present:

Staff Members Present: Marcel Stoetzel, Deputy City Attorney; Donna Hutchison, Transit Grants Administrator; Victoria Houser, City Clerk

Call to Order/Recognition of Quorum: Mr. Asher called the meeting to order at 1:31 PM and recognized that a quorum was present.

Approval of Agenda of the January 11, 2022 Meeting :

A motion was made by Mr. Sigourney, supported by Mr. Woodford, to approve the agenda. All in favor, none opposed. Motion approved.

Approval of Minutes of November 16, 2021 Meeting :

A motion was made by Ms. Avis, supported by Mr. Ecklund, to approve the November 16, 2021 meeting minutes. All yes, none opposed. Motion approved.

Communications to the Committee: None

Reports from Officers : None

General Public Comment: None

Old Business : None

New Business :

A. Review/Action on Reallocation of Remaining FY 2022 Specialized Services Funding Allocation

Ms. Avis recommended the Committee take no action on reallocating at this time, stating it would be best to wait to reallocate funds as this was only the first quarter into FY 22, stating this would give providers more time to determine the impact of the ongoing pandemic. Ms. Avis noted allocation levels are the same as the 2023 requests, which were: Community Action \$24,156, Community Inclusive Recreation \$50,100, Marian Burch \$13,156 and Battle Creek Transit \$21,022.

A motion was made by Mr. Sigourney, supported by Mr. Ecklund, to maintain the existing Specialized Services funding allocation for FY 22. All in favor, none opposed. Motion approved.

B. Review/Action on Proposed FY 2023 Specialized Services Application/Funding Allocation

Ms. Avis informed the committee that MDOT has directed agencies to return to the original per passenger allocation rate of \$4.07. Ms. Avis noted MDOT had approved an increase in the allocations during the initial time of the pandemic.

A motion was made by Mr. Ecklund, supported by Mr. Woodford, to approve the 2023 Specialized Services Funding Allocations, as presented, which indicated Community Action \$24,156, Community Inclusive Recreation \$50,100, Marian Burch Adult Day Care \$13,156, and Battle Creek Transit \$21,022. All in favor, none opposed. Motion approved.

C. Review/Discuss Transit State Application

Ms. Avis informed the Committee that the BCT State application will include \$1,356,388 for regular service local bus operating. Ms. Avis noted BCT has also submitted a grant for \$229,995 for New Freedom Operating to cover demand response service after fixed route has come off the routes, 7:00pm to midnight on weekdays, Saturday service from 5:00pm to midnight and some Sunday service from 9:00 am to 6:00 pm. Ms. Avis also noted a continuation of the Mobility Management program, with a request for \$85,000 to cover the wages and benefits of a full time Mobility Manager. Ms. Avis noted the application also includes the consensus of the specialized services providers in an amount of \$108,434.

Ms. Avis also informed the committee that BCT was applying for \$250,000 in service initiatives, which is a separate grant application to continue phase 2 of BC Go service, the Calhoun County Coordinated Mobility Pilot, with continued planned discussions with Community Action.

Ms. Avis noted BCT was also submitting an SDNT planning grant project for architecture, engineering and design of a new transit facility for \$150,000.

D. Discuss Timetable for MDOT

- **Transit Application**
- **Specialized Services**
- **5310 Applications**

Ms. Avis noted the applications were due to MDOT by February 1, 2022, stating the resolution would be on the January 18, 2022 City Commission agenda.

E. Agency Updates

- **Battle Creek Transit:** Discussed
- **Community Action:** Discussed
- **Community Inclusive Recreation:** Discussed
- **Marian E. Burch:** None
- **Other:** No additional updates

Announcements:

A. **Next Meeting:** June 14, 2022 at 1:30pm. Location to be determined.

B. **Committee Member Comment :** Member comment took place.

Adjournment: The meeting was adjourned at 1:52 pm.