

**CITY COMMISSION TRAVEL EXPENSE COMMITTEE  
CITY HALL  
COMMISSION CHAMBERS  
10 N. DIVISION ST.  
BATTLE CREEK, MICHIGAN  
TUESDAY, February 4, 2025  
6:00 PM**

**Members Present:** Commissioners Jenasia Morris and Sherry Sofia

**Members Absent:** Commissioner Paige Katsarsky-Smith

**Staff Present:** Aaron Kuhn, Revenue Services Director: Victoria Houser, City Clerk: Ted Dearing, City Manager: Bill Kim, City Attorney

**Purpose:** Travel expenses for Commissioner Christopher Simmons the 2025 National Association of Housing and Redevelopment Conference (NAHRO), March 10 – 12, 2025.

**Call to Order:** Mr. Kuhn called the meeting to order at 6:00 PM.

**Public Comment:** No public present.

**Approval of Minutes:** Comm. Sofia, supported by Comm. Morris, made a motion to approve the meeting minutes of the City Commission Travel Expense Committee for July 16, 2024. All yes, none opposed. Motion approved.

**Travel Expense of Commissioners Simmons:**

The Committee reviewed the expenses submitted by Commissioner Simmons to attend the 2025 National Association of Housing and Redevelopment Conference (NAHRO): Finance has reviewed the expense requests and has no concerns.

Comm. Simmons noted the Battle Creek Housing Commission sends a delegation to this conference every year, certifying members. Comm. Simmons stated the request was only for travel, meals and the conference fee, noting a hotel room was not needed as his wife was traveling with the Housing Commission. Comm. Simmons confirmed he would provide a summary of the conference upon his return.

Comm. Morris, supported by Comm. Sofia, made a motion to approve the travel expenses of Commissioner Simmons in the amount of \$1,053.16. All yes. Motion carried.

**Committee Comments:** None

**Adjournment:** Meeting was adjourned at 6:03 PM.