

CITY OF BATTLE CREEK

HISTORIC DISTRICT COMMISSION MEETING

10 North Division, Battle Creek, MI 49014

Minutes for March 10, 2025

MEETING CALLED TO ORDER: By Chairperson Simpson 4:01 p.m.

ATTENDANCE: Chairperson Simpson asked for a roll vote.

Comm. Simpson, present

Comm. Drozdowski, present

Comm. Davis, present

Comm. Sallee, absent

Comm. Thornton, absent

Comm. Steinbrunner, absent

Comm. Case, present

Staff Present: Travis Sullivan, Planner Administrator, Melody Carlsen, Administrative Assistant, Patrick Batterson, Assistant City Attorney.

ADDITIONS OR DELETIONS TO AGENDA: None.

APPROVAL OF MINUTES: Approval of the February 10, 2025 meeting minutes.

MOTION MADE BY COMMISSIONER DROZDOWSKI TO APPROVE THE FEBRUARY 10, 2025 MEETING MINUTES, SECONDED BY COMMISSIONER CASE.

ROLLVOTE: Commissioner Simpson asked everyone in favor to signify by saying “aye”.

ALL IN FAVOR, NONE OPPOSED, MOTION APPROVED.

CORRESPONDENCE: None.

OLD BUSINESS:

A. H03-25 (123 W Manchester St)

Petition for a Certificate of Appropriateness for the property located at 123 W Manchester Street, filed by The Calhoun County Land Bank for the rehabilitation of the home, to include the replacement and wrapping of the windows on the home, the exterior doors, and the fascia as well as replacing the siding and installing new soffits where needed. Parcel #5020-00-113-0.

Staff Presentation: Travis Sullivan.

MOTION MADE BY COMMISSIONER DROZDOWSKI TO DENY H03-25, SECONDED BY COMMISSIONER CASE.

ROLLVOTE: Commissioner Simpson asked everyone in favor to signify by saying “aye”.

ALL IN FAVOR, NONE OPPOSED, MOTION APPROVED TO DENY H03-25.

B. H01-25 (238 NE Capital Ave)

Petition for a Certificate of Appropriateness for the property located at 238 NE Capital Ave, filed by Donald McClellan for the construction of a carport for residential use, reconstruction of the sidewalk, and replacement of the stairs with formal painted concrete. Parcel #3870-00-008-0.

Staff Presentation: Travis Sullivan.

MOTION MADE BY COMMISSIONER CASE TO DENY THE CARPORT PORTION OF H01-25, SECONDED BY COMMISSIONER DAVIS.

ROLLVOTE: Commissioner Simpson asked everyone in favor to signify by saying “aye”.

ALL IN FAVOR, NONE OPPOSED, MOTION APPROVED TO DENY THE CARPORT PORTION OF H01-25.

NEW BUSINESS: None.

COMMENTS FROM THE PUBLIC: None.

COMMENTS FROM COMMISSION MEMBERS AND STAFF:

ADJOURNMENT: Chairperson Simpson adjourned the meeting at 4:09 pm.

Submitted by: Melody Carlsen, Planning and Zoning Administrative Assistant