

# CITY OF BATTLE CREEK

## HISTORIC DISTRICT COMMISSION MEETING

10 North Division, Battle Creek, MI 49014  
Minutes for May 12, 2025

**MEETING CALLED TO ORDER:** By Chairperson Simpson 4:03 p.m.

**ATTENDANCE:** Chairperson Simpson asked for a roll vote.

**Comm. Simpson,** present

**Comm. Drozdowski,** present

**Comm. Davis,** present

**Comm. Sallee,** absent

**Comm. Thornton,** present

**Comm. Steinbrunner,** present

**Comm. Case,** present

**Staff Present:** Darcy Schmitt, Planning Supervisor, Melody Carlsen, Administrative Assistant, Patrick Batterson, Assistant City Attorney.

**ADDITIONS OR DELETIONS TO AGENDA:** None.

**APPROVAL OF MINUTES:** Approval of the April 14, 2025 meeting minutes.

**MOTION MADE BY COMMISSIONER DROZDOWSKI TO APPROVE THE APRIL 14, 2025 MEETING MINUTES, SECONDED BY COMMISSIONER THORNTON.**

**ROLLVOTE:** Commissioner Simpson asked everyone in favor to signify by saying “aye”.

**ALL IN FAVOR, NONE OPPOSED, MOTION APPROVED.**

**CORRESPONDENCE:** None.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**A. H11-25 (16 Ann Ave)**

Petition for a Certificate of Appropriateness for the property located at 16 Ann Ave., filed by Clara Hernandez for the addition of an open porch on the back of the house. Parcel #3560-00-042-0.

**Staff Presentation:** Darcy Schmitt

**Applicant Presentation:** Clara Hernandez and Gilardo Hernandez were present to speak.

**Questions by Commissioners:**

**Commissioner Simpson** asked the applicant if she was aware that she lived in a historic district, asked if the front porch was painted and if the homeowners could paint the unfinished wood on the back porch to match.

**Commissioner Case** asked the applicant if they were finishing the underside of the porch.

**MOTION MADE BY COMMISSIONER CASE TO APPROVE H11-25 WITH THE CONDITION THAT THE HOMEOWNER FINISH OFF THE UNDERSIDE OF THE PORCH AND PAINT THE TRIM AND POST. SECONDED BY COMMISSIONER DROZDOWSKI.**

**ROLL VOTE: ALL IN FAVOR, NONE OPPOSED. MOTION APPROVED.**

**B. Commemorative Street Designations**

Commemorative Designation for a portion of Wayne Road, United Way Road and Battle Creek Avenue.

**Staff Presentation:** Darcy Schmitt

**Questions by Commissioners:**

**Commissioner Simpson** inquired to an error on one of the applications and asked for clarification regarding an applicant name.

**Commissioner Thornton** expressed his concern regarding concerns about confusion when another name is added to a street.

**Commissioner Steinbrunner** asked if a commemorative designation stays with the street or if there was a time frame that the designation is assigned to the street.

**INFORMATION GATHERING ITEM, NO VOTE NEEDED.**

**COMMENTS FROM THE PUBLIC:** None.

**COMMENTS FROM COMMISSION MEMBERS AND STAFF:** **Darcy Schmitt** gave the board an update on the grant that was previously applied for.

**ADJOURNMENT:** Chairperson Simpson adjourned the meeting at 5:03 pm.

*Submitted by: Melody Carlsen, Planning and Zoning Administrative Assistant*