

CITY OF BATTLE CREEK

HISTORIC DISTRICT COMMISSION MEETING

10 North Division, Battle Creek, MI 49014

Minutes for May 12, 2025

MEETING CALLED TO ORDER: By Chairperson Simpson 4:03 p.m.

ATTENDANCE: Chairperson Simpson asked for a roll vote.

Comm. Simpson, present

Comm. Drozdowski, present

Comm. Davis, present

Comm. Sallee, absent

Comm. Thornton, present

Comm. Steinbrunner, present

Comm. Case, present

Staff Present: Darcy Schmitt, Planning Supervisor, Melody Carlsen, Administrative Assistant, Patrick Batterson, Assistant City Attorney.

ADDITIONS OR DELETIONS TO AGENDA: None.

APPROVAL OF MINUTES: Approval of the April 14, 2025 meeting minutes.

MOTION MADE BY COMMISSIONER DROZDOWSKI TO APPROVE THE APRIL 14, 2025 MEETING MINUTES, SECONDED BY COMMISSIONER THORNTON.

ROLLVOTE: Commissioner Simpson asked everyone in favor to signify by saying “aye”.

ALL IN FAVOR, NONE OPPOSED, MOTION APPROVED.

CORRESPONDENCE: None.

OLD BUSINESS: None.

NEW BUSINESS:

A. H11-25 (16 Ann Ave)

Petition for a Certificate of Appropriateness for the property located at 16 Ann Ave., filed by Clara Hernandez for the addition of an open porch on the back of the house. Parcel #3560-00-042-0.

Staff Presentation: Darcy Schmitt

Applicant Presentation: Clara Hernandez and Gilardo Hernandez were present to speak.

Questions by Commissioners:

Commissioner Simpson asked the applicant if she was aware that she lived in a historic district, asked if the front porch was painted and if the homeowners could paint the unfinished wood on the back porch to match.

Commissioner Case asked the applicant if they were finishing the underside of the porch.

MOTION MADE BY COMMISSIONER CASE TO APPROVE H11-25 WITH THE CONDITION THAT THE HOMEOWNER FINISH OFF THE UNDERSIDE OF THE PORCH AND PAINT THE TRIM AND POST. SECONDED BY COMMISSIONER DROZDOWSKI.

ROLL VOTE: ALL IN FAVOR, NONE OPPOSED. MOTION APPROVED.

B. Commemorative Street Designations

Commemorative Designation for a portion of Wayne Road, United Way Road and Battle Creek Avenue.

Staff Presentation: Darcy Schmitt

Questions by Commissioners:

Commissioner Simpson inquired to an error on one of the applications and asked for clarification regarding an applicant name.

Commissioner Thornton expressed his concern regarding concerns about confusion when another name is added to a street.

Commissioner Steinbrunner asked if a commemorative designation stays with the street or if there was a time frame that the designation is assigned to the street.

INFORMATION GATHERING ITEM, NO VOTE NEEDED.

COMMENTS FROM THE PUBLIC: None.

COMMENTS FROM COMMISSION MEMBERS AND STAFF: **Darcy Schmitt** gave the board an update on the grant that was previously applied for.

ADJOURNMENT: Chairperson Simpson adjourned the meeting at 5:03 pm.

Submitted by: Melody Carlsen, Planning and Zoning Administrative Assistant