

**Battle Creek Civil Service Commission
City Hall, Commission Chambers
10 N. Division Street
Battle Creek, Michigan
June 23, 2025
9:00 A.M.**

MEMBERS PRESENT: Commissioners Calvin Hardin and Chris McCoy

MEMBERS ABSENT: Commissioner Kate Flores

STAFF PRESENT: Victoria Houser, City Clerk: Marcel Stoetzel, Deputy City Attorney: Michelle Hull, HR Director: Chelsea Sears, HR Generalist: Kimberly Holley, DEI Officer

OTHERS PRESENT: Yoshimitsu Fujita, Union Representative

CALL TO ORDER: Comm. McCoy called the meeting to order at 9:00 AM.

APPROVAL OF MINUTES: Comm. McCoy, supported by Comm. Hardin, made a motion to approve the Civil Service Commission meeting minutes of April 30, 2025.

All in favor, none opposed. Motion approved.

PETITIONS AND COMMUNICATIONS: There were none.

REPORTS:

1. Removal of Candidates from 2025 Entry Level Firefighters Eligibility List:
Michelle Hull, Human Resource Director, informed the Civil Service Commission of the removal of two candidates from the 2025 Entry Level Firefighters Eligibility List, noting candidates #3 and #5 were both removed as they did not pass the pre-employment psychological exam.

UNFINISHED BUSINESS: There was none.

NEW BUSINESS:

1. Certification of candidates #11 - 38 on the 2025 Entry Level Fire Fighter Eligibility List

Comm. McCoy, supported by Comm. Hardin, made a motion to certify candidates #11 – #38 on the Entry Level Fire Fighter Eligibility List. All in favor, none opposed. Motion Approved.

APPEAL HEARING: To hear the appeal of a candidate removed from the “2025 Entry Level Firefighter Eligibility List”

Comm. McCoy, supported by Comm. Hardin, affirmed the removal of candidate #5 from the 2025 Firefighter Eligibility List. All yes, none opposed. Motion was approved.

PUBLIC COMMENT: There were no public comments.

COMMISSION COMMENT: There were no commission comments.

NEXT MEETING: July 28, 2025 at 9:00 am

ADJOURNMENT: Commissioner McCoy adjourned the meeting at 9:13 A.M.