

**CITY OF BATTLE CREEK**  
**HISTORIC DISTRICT COMMISSION MEETING**  
10 North Division, Battle Creek, MI 49014  
**Minutes for August 11, 2025**

**MEETING CALLED TO ORDER:** By Commissioner Simpson at 4:04 p.m.

**ATTENDANCE:** Commissioner Simpson asked for a roll vote.

**Comm. Simpson**, present

**Comm. Drozdowski**, present

**Comm. Davis**, present

**Comm. Sallee**, present

**Comm. Thornton**, present

**Comm. Steinbrunner**, present

**Comm. Case**, present

**Staff Present:** Travis Sullivan, Planning & Zoning Administrator, Melody Carlsen, Administrative Assistant, Patrick Batterson, Assistant City Attorney.

**ADDITIONS OR DELETIONS TO AGENDA:**

**APPROVAL OF MINUTES:** Approval of the July 14, 2025 meeting minutes.

**MOTION MADE BY COMMISSIONER CASE TO APPROVE THE JULY 14, 2025 MEETING MINUTES, SECONDED BY COMMISSIONER THORNTON.**

**ROLL VOTE:** Commissioner Simpson asked everyone in favor to signify by saying “aye”.

**ALL IN FAVOR, NONE OPPOSED, MOTION APPROVED.**

**CORRESPONDENCE:** Letter from the Calhoun County Landbank to the Historic District Commission.

**OLD BUSINESS:** None.

**NEW BUSINESS:**

**A. H15-25 (211 NE Capital Ave)**

Petition for a Certificate of Appropriateness filed by Monty Bishop for the construction of a new 6-foot-tall white vinyl fence located at 211 NE Capital Ave, parcel #5350-00-006-0.

**Staff Presentation:** Travis Sullivan presented the staff report for H13-25. Mr. Sullivan noted the applicant's application was not in the meeting packet and would be emailed to commissioners. Staff recommends approval of H15-25.

**Questions by Commissioners:**

**Commissioner Simpson** asked if there was a picture of the proposed fence and if the blue and white structure was part of the fence being replaced. If the fence was going to be incorporated into the ADA ramp and if the fence would be stained. Asked if the homeowner worked on the ADA ramp at all and what color he painted it.

**Commissioner Case** asked if the fence would be painted.

**Commissioner Stienbrunner** asked the homeowner if his plan was to keep the ADA ramp. Inquired to the space on the third floor.

**Commissioner Davis** asked what type of wood fencing would be used.

**Applicant Presentation:** Monty Bishop, owner of 211 NE Capital Ave was present to speak and answer questions from commissioners.

**MOTION MADE BY COMMISSIONER DROZDOWSKI TO APPROVE H15-25.  
SECONDED BY COMMISSIONER THORNTON.**

**ROLL VOTE: ALL IN FAVOR, NONE OPPOSED. MOTION APPROVED.**

**COMMENTS FROM THE PUBLIC:** None.

**COMMENTS FROM COMMISSION MEMBERS AND STAFF:**

**Travis Sullivan** went over the Administrative Quarterly Report.

**Commissioner Thornton** asked if the Commission had any say over paint colors used to paint a fence.

**ADJOURNMENT:** Commissioner Simpson adjourned the meeting at 4:47 pm.

*Submitted by: Melody Carlsen, Planning and Zoning Administrative Assistant*