

**INTERGOVERNMENTAL WASTEWATER
TECHNICAL REVIEW COMMITTEE
THURSDAY NOVEMBER 18TH, 2025 10:00AM *TEAMS*
CONFERENCE ROOM 214**

Attendees: Amanda Zimmerlin, Sherry Sofia, Steve Skalski, Perry Hart, Rodney Clifton, Randy Johnson, Tracy Myers, Laveta Hardish, Robert Behnke, Aaron Edlefson, Chaz Wilkey, Bridgette Jones, Jeff Wingard

Other attendees: Sarah McGinnis

Call to order: Chairperson Tracy Myers (Emmett) called the meeting to order at 10:04am, introductions around the room.

Approval of agenda: Motion to approve agenda by Steve Skalski, seconded by Rodney Clifton – 0 opposed, motion is approved.

Approval of minutes: Motion to approve minutes from 8/12/2025 meeting as presented Steve Skalski, seconded by Rodney Clifton – 0 opposed, motion is approved.

2025 Rate Study: Steve Skalski explained the group would like to move forward with Stantec for the rate study. Six months ago, a quote was requested from Stantec in anticipation of the Rate Study. The quoted rate was so low, it didn't seem worth the RFP so the city moved forward. Motion to approve Stantec as the Rate Study vendor by Tracy Myers, seconded by Amanda Zimmerlin, 0 opposed, motion is approved.

Hickory Hills Village: Steve Skalski explained that Hickory Hills Village has made contact with the City to inquire about hooking up to the City Sanitary Sewer System. Discussion, planning and design are in the beginning phases. This would require Newton Township to join this committee. BC City Attorney, Bill Kim distributed an Amendment to the Intergovernmental Wastewater Treatment Services Contract for each jurisdiction to discuss with their legal counsel. Tracy Myers showed concern about the flow through Emmett being affected if Newton is added. Laveta Hardish asked if Newton will contribute to the \$1 million dollar upgrade to the Edgebrook Pump Station, if Newton will be utilizing it? Leroy Township is struggling with the special assessment process with Glenmoor Village, the agreement still needs to be finalized. The State of Michigan has

changed the process. Laveta Hardish stated she doesn't want Newton to go through what Leroy is. Hickory Hills Village attorney stated the private owners would be paying for this upgrade, not Newton Township. However, Newton will still be required to join this Committee. Robert Behnke reminded the group that the 2017 agreement stated any additions to the group must be voted unanimous. Perry Hart stated the debt from the rate study will be built in to help offset the cost.

Pump Station Update: Steve Skalski stated the work is complete and the station is operational.

Contributing Jurisdiction Update: Rodney Clifton reviewed the current spreadsheet of sanitary work orders.

Member Updates: Perry Hart will be retiring January 2026.

Adjourned: 10:40am