

FY 2024 SERVICE DEVELOPMENT AND NEW  
TECHNOLOGY (SDNT) APPLICATION

Name Of Applicant (legal organization name)

City of Battle Creek / Battle Creek Transit

Name of Applicant's Project Manager Mallory R. Avis

Project Manager Phone # 2699663588

Project Manager Email Address mravis@battlecreekmi.gov

Project Title BCGo Phase 3 - Continuation AND Expansion

Project Objective (Explain why the project is needed, what is the existing issue to be resolved, what is the purpose or goal of the project, how will this project resolve the issue, who will benefit from the project, and who is the target audience of the project. How will you achieve the project's purpose or goal? Who will conduct the project? What methods do you anticipate using and why do you prefer these methods? Why do you think these methods are the best choice for the target audience and what are the anticipated results? How will you communicate these results to the target audience? Please include any additional relevant information about the project and its expected impacts and outcomes.)

Battle Creek Transit (BCT) is seeking funding for the continuation and expansion of our Calhoun County Coordinated Mobility Pilot, operating as BCGo.

Through the development and launch of the Calhoun County Mobility Pilot, BCT has been successful in expanding access to public transportation while remaining affordable, reliable, and accessible. Although launching during a pandemic imposed challenges on creating partnerships and developing a centralized dispatch system, coordination between providers remains our priority as we move forward.

Previous transportation studies have identified key deficiencies in transportation options for rural residents as well as the elderly, disabled, and low-income residents of Calhoun County. The goals of our pilot center around the feasibility of coordinating service with other local transportation providers in the area, with focused efforts on providing public transportation to areas previously un(der)served. Through this next phase, it is our intent to collaborate with Marshall DART to implement coordination and address the limitations that operating as a stand-alone agency creates.

The goals of this project are:

- create partnerships between existing transportation providers in Calhoun County
- improve access to affordable public transportation
- expand service area through coordination of services
- improve scheduling efficiency through utilization of a technology enabled platform shared by coordinating partners
- increase vehicle efficiency and utilization

As originally planned, this pilot will continue to expand demand responsive transportation throughout Calhoun County. Through the coordination of services, we intend to implement a centralized dispatch system with the ability for coordinating partners to book on each provider's vehicles.

BCT will provide administration support to collaborating partner(s) through training, incorporation of provider's vehicles to existing technology platform and daily operations. By leveraging our existing technology platform and

**PROJECT AND DELIVERABLES: What will be produced and/or implemented using the results of this project?**

The key deliverables in this next phase of our pilot include:

- 1) Coordination of services between Battle Creek Transit and Marshall DART
- 2) Implementation of centralized dispatch system that improves scheduling for our collaborating organization, riders, and better utilization of vehicle capacities
- 3) A reduction in service denials should occur as cancellations and scheduling become more efficient
- 4) Improved access to public transit in areas previously un(der)served
- 5) Data from the CAD platform will be used to provide information on service demand, scheduling and unused capacity
- 6) Inform the creation of a countywide system

What is the timeframe for the project? Projects are expected to begin within six months of an executed authorization. Please complete estimated milestone dates:

Solicitation Issued:

Contract Awarded:

Contract Completed:

Services would begin/continue upon funding.

**PROJECT SUPPORT Note: Provide letters of support- if the project is within a transit agency's geographical area, letters of support and coordination from the local transit agency must be provided.**

**BUDGET (If project will have multiple activities, or is paid based on milestone progress, split budget accordingly; otherwise show as one activity with the total amount being requested.)**

ACTIVITY/ITEM	FEDERAL	STATE	LOCAL	TOTAL
Equipment & Software	\$ 0	\$ 50,000	\$ \$0	\$ 50,000
Operations & Adminstratio	\$ 0	\$ 390,000	\$ \$0	\$ 390,000
Vehicle Maintenance	\$ 0	\$ 50,000	\$ \$0	\$ 50,000
Marketing	\$ 0	\$ 10,000	\$ \$0	\$ 10,000
<b>TOTAL</b>	<b>\$ \$0</b>	<b>\$ \$500000</b>	<b>\$ \$0</b>	<b>\$ \$500000</b>

## FY 2024 ADA COMPLAINT INFORMATION

*You must retain copies of complaints for at least one year and a summary of all complaints for at least five years.*

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Battle Creek, City of

**Has the agency been named in any lawsuits or complaints in the last year which allege an individual was discriminated against or denied full participation in transportation based on disability.**

Yes  No

**In the last year, have you had ADA compliance review conducted on your transportation program as part of an overall FTA or MDOT Compliance Review?**

Yes  No

**Have any changes been made to your ADA Complaint Policy?**

Yes  No

Please provide an explanation of changes.

The ADA Coordinator has changed from Mallory Avis to Kristy Grestini.

**If your agency is operating inaccessible revenue vehicles, is equivalent service\* being offered to riders?**

\*Equivalent service means that all riders, including wheelchair users, must be provided with the same level of service.

Yes  No

I acknowledge that I have reviewed a copy of the Contract Clauses. I understand that the nature of the project will determine which requirements of the contract clauses apply and I will comply with all applicable clauses for all FTA-funded contracts for the application year.

**Name Of The Person Authorized To Sign A Contract Or Project Authorization**

Rebecca L. Fleury

**Legal Organization Name**

Battle Creek, City of

**Title Of Authorized Signer**

City Manager

**Signature Of Authorized Signer \*\* (See Below)**

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**Date**

01/17/2023

**Governing Board Chair Information \*\*\*:**

**Name\***

Rebecca L. Fleury

**Phone\* (###)###-####**

269-966-3378

**Email\***

rfleury@battlecreekmi.gov

\* If the organization has a master agreement with MDOT, **the organization name must match the name as it appears on the master agreement.** Organizations with multiple contracts must submit multiple contract clauses certifications.

\*\* If the organization has a master agreement with MDOT, the signature must be the same as the authorized signer of the master agreement or an individual with legal authority to sign a project authorization for the organization. Your agency can change, add or remove an authorized signer at any time by completing a signature resolution.

\*\*\* Chair of the governing board having supervisory powers over your agency.

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The Applicant agrees to comply with the applicable requirements of categories below. \*   
Those requirements that do not apply to you or your project will not be enforced.

<u>Categories</u>	<u>Descriptions</u>
01.	Certifications and Assurances Required of Every Applicant.
02.	Public Transportation Agency Safety Plans.
03.	Tax Liability and Felony Convictions.
04.	Lobbying.
05.	Private Sector Protections.
06.	Transit Asset Management Plan.
07.	Rolling Stock Buy America Reviews and Bus Testing.
08.	Formula Grants for Rural Areas.
09.	Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs.
10.	Enhanced Mobility of Seniors and Individuals with Disabilities Programs.
11.	Alcohol and Controlled Substances Testing.
12.	Demand Responsive Service.
13.	Interest and Financing Costs.
14.	Emergency Relief Program.

FTA and MDOT intend that the certifications and assurances the Applicant has selected on this form should apply, as required, to each project for which the Applicant seeks FTA assistance during application year.

The Applicant affirms the truthfulness and accuracy of the certifications and assurances it has made in the statements submitted herein with this document, and acknowledges that the provisions of the program Fraud Civil Remedies Act of 1986, as amended, 31 U.S.C. 3801 et.seq., and implemented by DOT regulations, 'Program Fraud Civil Remedies,' 49 CFR part 31 apply to any certification, assurance, or submission made to FTA. The criminal fraud provisions of 18 U.S. C. 1001 may apply to any certification, assurance, or submission made in connection with any program administered by FTA.

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All FTA funds recipients, except for urban agencies that receive all of their FTA funds directly from FTA, must submit the following information that covers the period since your last MDOT application. First-time applicants should submit information for the previous fiscal year.

1. Are there any active lawsuits or complaints naming the applicant that allege discrimination based on race, color or national origin with respect to service or other transit benefits?

Yes  No

2. Have you had any Title VI compliance review activities conducted with regard to your transportation program, including triennial compliance reviews conducted by FTA and/or MDOT?

Yes  No

3. When was your last title VI program approved by MDOT or FTA  MM/DD/YYYY

4. Has your Title VI Coordinator/EEO Officer changed during the reporting period or since your last Title VI Plan was approved?

Yes  No

5. Has your organization had any projects and/or service change that have Title VI, Limited English Proficiency (LEP), or Environmental Justice (EJ) impacts? Service change includes service expansion/reduction, route and/or hour changes, etc

Yes  No

a. Provide a brief description of these projects/service changes.

Fare increase on 7/1/2022.

b. What did you do to ensure that populations affected by the project and/or service change had meaningful access to and involvement in the development process?

Multiple public notices were published with opportunity for comment. A public workshop was held. A public hearing was held. A public meeting was held. A public commission meeting was held.

c. What is the number or percentage of LEP or EJ populations affected by the project and/or service change

This fare increase impacted all passengers equally.

**6. During this reporting period, how were your employees educated about Title VI and their responsibility to ensure non-discrimination in any of your programs, services, or activities?**

New employees are given a one-on-one training with the Transit Director or the Grants Program Administrator. Each individual is given a printout of the material covered and sign a form acknowledging receipt.