

**BATTLE CREEK DOWNTOWN DEVELOPMENT AUTHORITY
BOARD OF DIRECTORS – Meeting Minutes**

Monday, April 24, 2023, at 3:00pm – Room 302A, City Hall

MEMBERS PRESENT: Paul Conkey, Ross Simpson, John Godfrey, Cody Newman, Monique French, Rebecca Fleury and Ex-Officio: Commissioner Chris Simmons

ABSENT: Nelson Karre, Edward Guzzo, Kim Carter and Kyra Wallace,

OTHERS PRESENT: Ted Dearing – Assistant City Manager, Linda Morrison – Revenue Services Director, John Hart – Development Director and Patti Worden – Executive Assistant

Call to order: Board Chair Paul Conkey called the meeting to order at 3:33pm.

Approval of Minutes:

MOTION: John Godfrey moved that the Battle Creek Downtown Development Authority Board of Directors approve the meeting minutes from January 23, 2023. Ross Simpson supported the motion. Unanimously approved.

Interim Financial Statement through March 2023:

Revenue Services Director Linda Morrison presented the Interim Financial Statement through March 31, 2023.

MOTION: John Godfrey moved that the Battle Creek Downtown Development Authority Board of Directors accept the Interim Financial Statement through March 2023 as presented, pending audit. Cody Newman supported. Unanimously approved.

Fiscal Year 2023 Estimates:

Revenue Services Director Linda Morrison presented the Fiscal Year 2023 preliminary year-end estimates.

It was noted that no budget adjustment is needed for FY 2023.

Budget Approval FY 2024:

Revenue Services Director Linda Morrison presented the proposed FY 2024 budget.

Linda Morrison discussed changes in the budget from 2023 to 2024.

MOTION: John Godfrey moved that the Battle Creek Downtown Development Authority Board of Directors accept the preliminary Fiscal Year 2023 estimates and approve the Fiscal Year 2024 budget as presented. Cody Newman supported. Unanimously approved.

ITC Allocation (Deficit Reduction Plan):

Linda Morrison provided details on the financial operations of the ITC.

Project Updates:

Staff briefly discussed the status of the proposed mixed-use development targeted for the Van Buren Parking lot.

Staff briefly discussed the status of the property at 34 E. Michigan.

The board and staff discussed changes to the downtown parking system.

Member/Citizen (Public) Comments:**Citizen (Public) Comments**

There were no citizen (public) comments.

Members Comments

Ross Simpson indicated he was pleased that parking issue are being addressed. Cody Newman agreed.

John Godrey commented he enjoyed being on the Board noting now that he was no longer a business owner, he felt it was time to allow someone else to take over. Paul Conkey thanked John for his service and commented he appreciated John's involvement.

Ted Dearing indicated that board member Kyra Wallace is leaving the Urban League and that her replacement, when appointed, will assume her position on the DDA board.

Adjourn: 4:36pm