

City of Battle Creek, Michigan  
Community Development



## 2023-2024 CAPER

Consolidated Annual Performance  
Evaluation Report (CAPER)

Prepared for the  
U.S. Department of Housing  
and Urban Development



**Consolidated Annual Performance Evaluation Report (CAPER)**  
**Table of Contents**

CR-05: GOALS AND OUTCOME	3
CR-10: RACIAL AND ETHNIC COMPOSITION OF FAMILIES ASSISTED	12
CR-15: RESOURCES AND INVESTMENTS 91.520(A)	13
CR-20 - AFFORDABLE HOUSING 91.520(B)	15
CR-25 - HOMELESS AND OTHER SPECIAL NEEDS	17
CR-30 - PUBLIC HOUSING 91.220(H); 91.320(J)	20
CR-40: MONITORING 91.220 AND 91.230	26
CR-45: CDBG 91.520(C)	28
CR-50: HOME 91.520(D)	28

## CR-05: Goals and Outcome

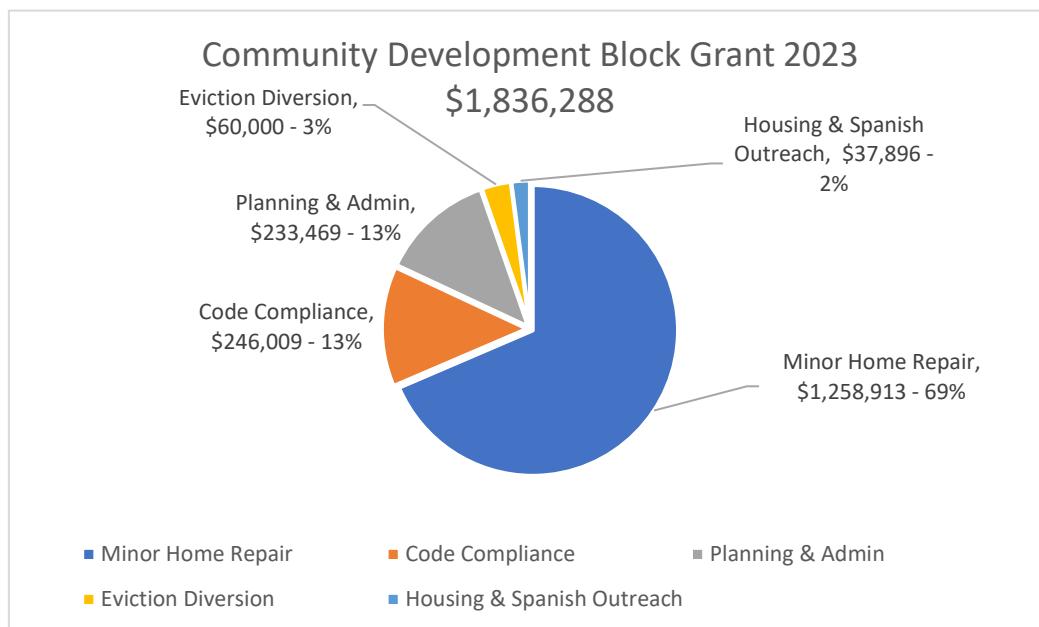
Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a) This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

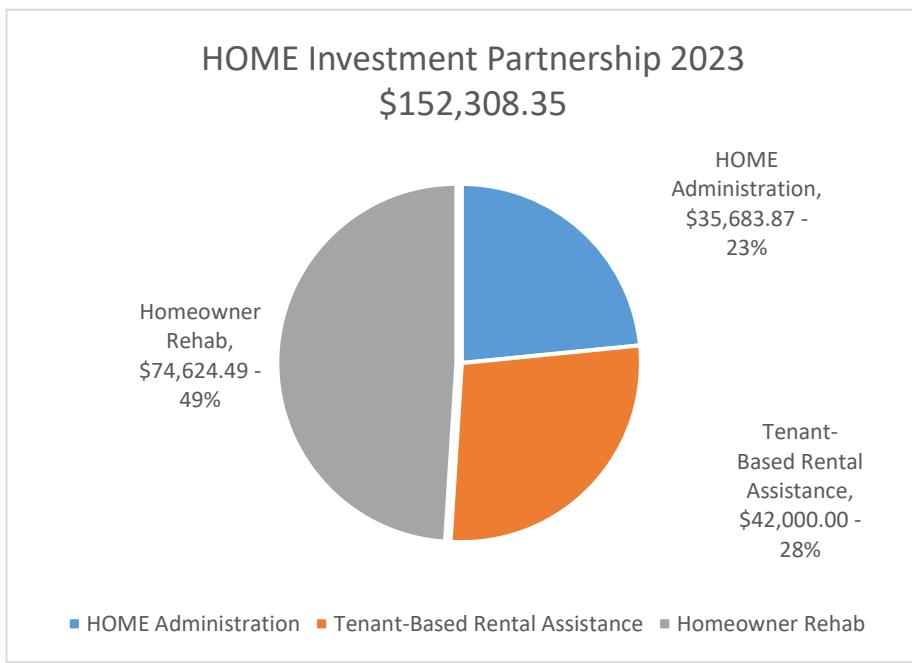
The City of Battle Creek, through its Community Development Division, is the entitlement grant administrator of the City's allocation of Community Development Block Grant (CDBG) program and HOME Investment Partnership (HOME) program.

Each year the U.S. Department of Housing and Urban Development (HUD) requires the submission of an annual report, the Consolidated Annual Performance and Evaluation Report (CAPER) which meets the reporting requirements in Section 104(e) of the Housing and Community Development Act of 1974, as amended, 24 CFR Part 91 regarding the Consolidated Planning requirements.

In the 2023 Program Year (PY), which ran from July 1, 2023 through June 30, 2024, the City received CDBG funds of \$1,232,050 and HOME Investment Partnership funds of \$337,487. The CDBG funded Minor Home Repair program (using 2023 and prior year CDBG funds) assisted 85 households with health and safety repairs including roofs and furnaces spending a total of \$1,258,913 million during the program year. The City spent \$246,009 on funding Code Compliance in target areas in low and moderate-income areas of the City. The City spent \$60,000 supporting Legal Services through an eviction diversion program and \$37,896 supporting VOCES with interpretation and housing advocacy services to the Latino community. Along with its administration and planning, the City spent \$1,836,288 million in CDBG funds in PY 2023 using its current allocation and funds remaining unspent from previous years.



With the HOME Investment Partnership Program, the City spent \$152,308 in Tenant-Based Rental Assistance, Administration and Homeowner Rehabilitation.



The CAPER provides information on the outcomes of projects and activities proposed in the City's 2023-24 Annual Action Plan highlighting the community development initiatives accomplished during the period of July 1, 2023 through June 30, 2024. This is the City of Battle Creek's fourth annual performance report for the 2020 – 2024 Consolidated Plan.

In the 2023-24 program year, the City of Battle Creek's Community Development Division made progress towards fulfilling the goals of the City's 2020-24 Consolidated Plan. Following a couple years significantly impacted by the coronavirus pandemic, the City's community development priorities and staff operations began to return to normal. However, there were continued disruptions to division operations such as supply chain issues, increased construction material costs, and high staff turnover due. The City continued to administer the additional resources allocated to address needs arising from the pandemic, including the remaining CDBG-CV funds and HOME-ARP funds. Total CDBG-CV funds spent for PY 2023 was \$1,004,976.00.

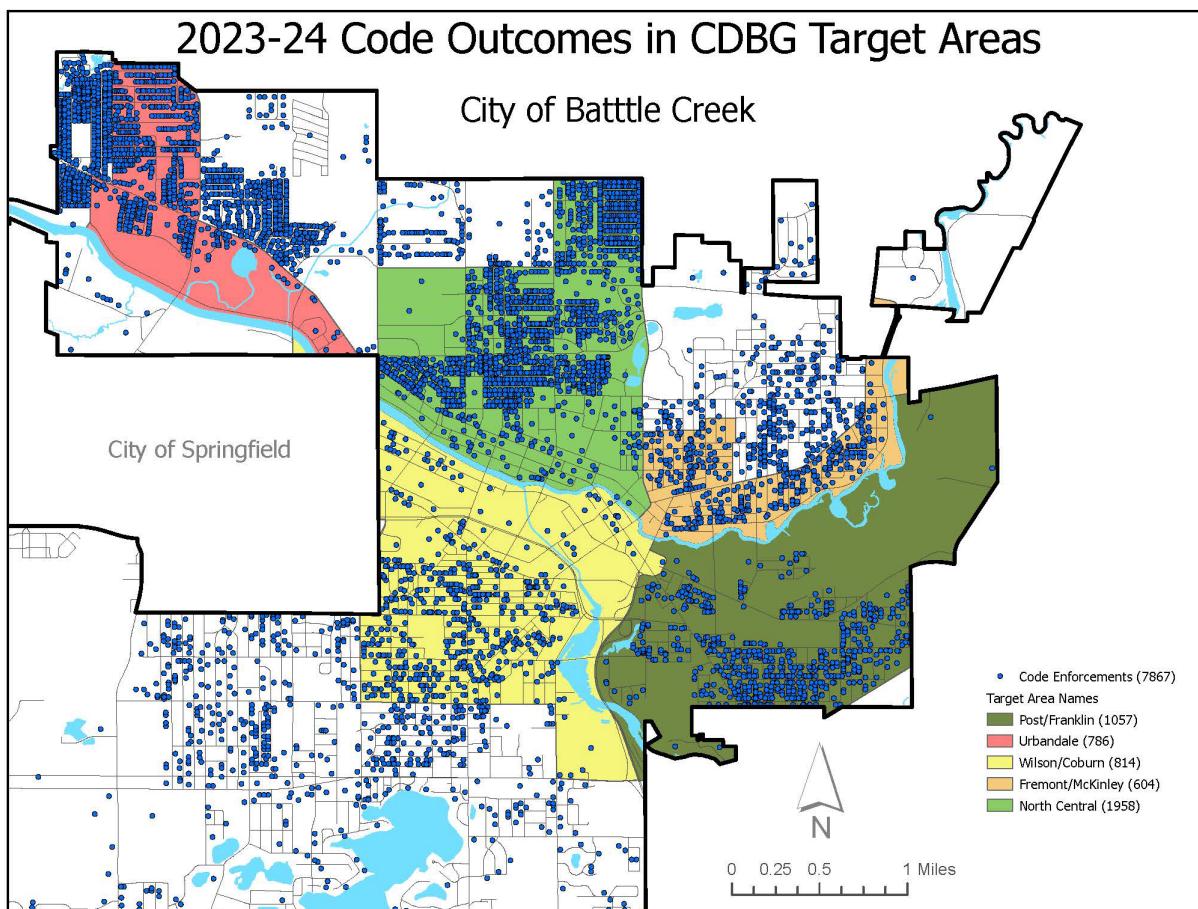
CDBG Corona Virus Emergency Funding responding to an increase in homelessness and to social distance during the COVID Pandemic			
Type of Assistance Funded/Agency	Amount	Dates of Service/Number of persons or households served	
Emergency Hotel Vouchers (SAFE PLACE)	\$ 20,000.00	4/2020-6/2021, 285 domestic violence survivors housed in hotels; safe, socially distanced shelter	
Eviction Diversion (Legal Services)	\$ 20,000.00	7/2020-12/2020, 85 persons assisted	
Housing Case Management (Summit Pointe)	\$ 21,708.00	10/2020-9/2021, housing information and referrals for 44 households	
Housing Case Management (NIBC)	\$ 38,292.00	1/2022-6/2023, housing information and referrals for 52 households	
Utility Assistance (Community Action)	\$ 56,313.72	7/2020-12/2020, utility assistance assisted 46 households	
Housing-related Interpretation and Advocacy (VOCES)	\$ 59,491.63	7/2020-4/2021, served 85 people (78 Spanish-speaking)	
Emergency Homeless Shelter (The SHARE Center)	\$ 62,885.97	10/2020-3/2021, funding to operate Full Blast as a homeless shelter, 349 people assisted	
CDBG-CV: City of Battle Creek General Admin.	\$ 142,404.31	1/2020-12/2024, City Administration to plan and administer funding	
Rental Assistance (Summit Pointe)	\$ 148,711.73	6/2020-3/2021, rental assistance for 44 households	
Homeless Shelter (Battle Creek Shelter)	\$ 200,000.00	1/2022-5/2022, expanded hours at a new shelter, 451 people assisted	
Rental Assistance (Neighborhoods, Inc., new HARA)	\$ 235,168.64	1/2022-1/2024, three months of rental assistance plus security deposits and utility deposits, 71 households assisted	
<b>Total CDBG-CV Funds Spent</b>	<b>\$ 1,004,976.00</b>		

The City through a HOME American Rescue Program (ARP) federal grant is providing \$1,094,358 of support for organizations assisting people experiencing homelessness. In PY2023, \$367,121 of HOME-ARP assistance was provided through the following awards, CITY HOME-ARP Planning and Administration/Homeless Coalition Involvement total award of \$164,154.00 with spending of \$35,730.12 in PY 2023; Gracious Homes for Supportive Services, total award of \$52,000.00 with \$41,153.93 spent in PY 2023; Drop-In, Self-Help dba The SHARE Center for Outreach/Transportation/Supportive Services with a total award of \$111,090.00, spent \$71,763.50 in PY 2023; Neighborhoods Inc. for Housing Case Management Supportive Services with a total award of \$147,000.00, spend \$56,488.15 in PY 2023, and The Haven of Rest for

Supportive Services to support their Men's and Women's Life Recovery Programs has a total award of \$252,000.00 and spent \$161,985.06 in PY 2023. The rest of the funds have been reserved for Upholding, Permanent Supportive Housing developer proposing to use Low Income Housing Tax Credits (LIHTC) to construction 55 one bedroom units for approximately \$15 million, HOME-ARP would provide gap funding for development of \$368,114.00.

HOME-American Rescue Act Program (ARP) Subrecipient Awards	HOME-ARP Awards	Spent in PY 2023
CITY HOME-ARP Planning and Administration/Homeless Coalition Involvement	\$ 164,154.00	\$ 35,730.12
Gracious Homes-Supportive Services	\$ 52,000.00	\$ 41,153.93
Drop-In, Self Help dba The SHARE Center - Outreach/Transportation/Suppportive Services	\$ 111,090.00	\$ 71,763.50
Neighborhoods Inc., Housing Case Management Supportive Services	\$ 147,000.00	\$ 56,488.15
The Haven of Rest, Supportive Services, Men's and Women's Life Recovery Programs	\$ 252,000.00	\$ 161,985.06
Upholding, Permanent Supportive Housing, 55 one bedroom units, Gap funding for developm	\$ 368,114.00	\$ -
	\$ 1,094,358.00	\$ 367,120.76

Starting in 2015, the City has raised awareness about lead poisoning and made abating lead hazards in homes with lead poisoned children a priority. In the 2023-24 program year, the City spent \$1.59 million on lead abatement through its Medicaid Childhood Health Improvement Program (CHIP) Lead Hazard Reduction grant to conduct lead abatement in 24 homes, and the City spend \$1 million to conduct lead abatement in 22 homes through a Lead Hazard Reduction grant funded through the U.S. Department of Housing and Urban Development.



Goal	Category	Source & Amount for Program Year 2023	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
Attainable Housing	Affordable Housing	CDBG Rental Rehab. Program cancelled, PY 2023	Rental Units Rehabilitated	Housing Units	12	3	25.00%	3	0	0.00%
Attainable Housing	Affordable Housing	HOME In-Fill Housing: RFP to be issued in PY2024	Homeowner Housing Added	Housing Units	4	0	0.00%	1	0	100.00%
Attainable Housing	Affordable Housing	CDBG Minor Home Repair: \$1,258,913	Homeowner Housing Rehabilitated	Housing Units	217	217	100.00%	45	86	191.11%
		HOME Homeowner Housing Rehab: \$74,624								
Attainable Housing	Affordable Housing	HOME-funded Down Payment Assistance RFP to be issued in PY2024	Direct Financial Assistance to Homebuyers	Households Assisted	50	0	0.00%	10	0	0.00%
Attainable Housing	Affordable Housing	HOME-funded TBRA\$42,000	Tenant-based rental assistance	Households Assisted	90	155	172%	30	29	97%
Infrastructure Improvements	Non-Housing Community Development	CDBG-funded Bus Stop Accessibility Improvements: will be complete in PY2024 CDGG: \$200,000	Public Facility or Infrastructure Activities other than Low/Moderate Income	Persons Assisted	800	0	0.00%	160	0	0.00%
Housing Code Enforcement	Affordable Housing	CDBG: \$246,009	Housing Code Enforcement/ Foreclosed Property Care	Household Housing Unit	10,000	13,024	130%	2,000	5,064	253%
	Non-Housing Community Development									
Facility Improvements	Non-Housing Community Development	Childcare Development Center/Youth Village/ New Level Sports Project on hold until environmental concerns cleared CDBG:\$490,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	800	0	0.00%	800	0	0.00%
Public Service Grants	Housing Case Management and Referral	CDBG: \$97,896	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2605	832	31.94%	320	203	63.44%
	CDBG-funded public services	VOCES Housing Casemanagement & Legal Services Eviction Diversion								
	CDBG-CV	CDBG-CV: \$51,4001 completes CDBG-CV funding								
	Non-Housing Community Development	VOCES and NIBC Housing Case management								
	HOME-ARP Supportive Services	HOME-ARP: \$331,390 Gracious Homes The Share Center Neighborhoods, Inc. The Haven of Rest								

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

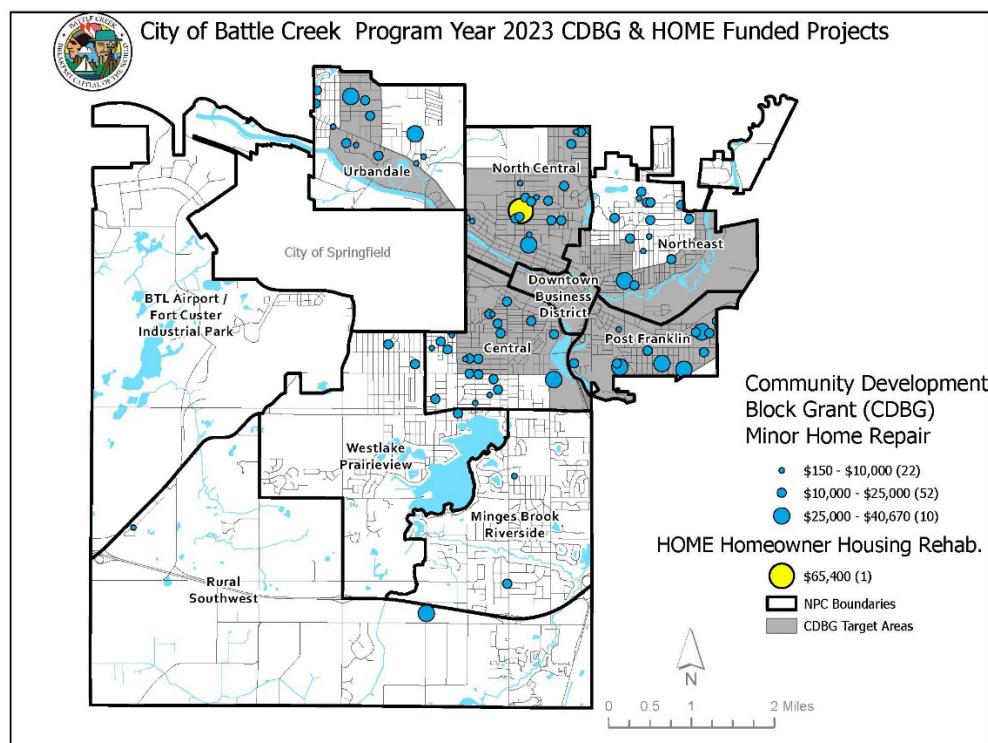
The goal of the City's Five Year Consolidated Plan is to ensure safe, prosperous, and equitable communities by creating strong, sustainable, and inclusive neighborhoods and quality affordable homes for all people of Battle Creek.

In order to achieve this goal, the plan has six strategic priorities. The accomplishments of the City and its partners from the 2023-24 program year highlight the progress being made to address these priorities:

### **Local Priority 1: Ensure Housing is Affordable, Accessible, and Safe**

Communities are stronger when people have access to quality, affordable and safe housing. This priority encompasses preserving current affordable housing, developing of new units, increasing the diversity of housing options, ensuring that low and moderate-income neighborhoods benefit from housing resources, and ensuring that rental housing is safe.

- The City's Minor Home Repair program completed 85 projects for low and moderate-income homeowners.
- The City's CHIP Medicaid-funded Lead Safe Program completed full lead abatement of 24 residential units, and the HUD Lead Safe Program funded 22 additional abatements.
- Overall, Code Compliance took 5,064 actions to inspect or work with property owners.
- Code Compliance completed 814 rental property registrations within CDBG target areas.
- Code Compliance conducted 3,973 property surveys in target neighborhoods.
- Code Compliance cited 166 housing code violations.



## **Local Priority 2: Activate Underutilized Land in Low Income Neighborhoods**

The City will encourage the activation of public, vacant and/or underutilized land in low income areas, consistent with the City's master plan. Activation of these spaces enables communities to preserve natural resources for public use; promote higher densities and a wider range of land uses around downtown and major corridors; assemble property for larger scale developments and improve connectivity between neighborhoods and the downtown.

- Calhoun County Land Bank Authority (CCLBA) continued efforts to support the community garden at Fremont/McKinley Revitalization Area, with plans to install a water hydrant at Fremont Gardens. The First Congregational Church has partnered on this project and will continue to pay for the service once install is completed. The garden will serve and be available to Fremont/McKinley neighborhood members.
- CCLBA continued to be engaged in Post/Franklin (NPC1) and Central BC (NPC3) and attended meetings with discussion of the land reuse strategy of vacant properties in these areas. These will be addressed by CCLBA in the future with community engagement. Staff also plans to replace the pop-up selfie station murals in time for this summer's Color the Creek festival.
- CCLBA has continued and progressed work in the Northcentral (NPC 2) area also known as the Washington Heights Neighborhood (WHN) with their Advisory Committee (AC). The AC worked diligently in 2023 to decide the disposition of 167 or 257 properties that are owned the CCLBA. The end use of the properties activated land for development, side lots to adjacent owners, beautification, and other uses of the properties in the community.
- Youth Village Child Learning Center – This project's plan to activate underutilized land in the Washington Heights area, a historic and low- to moderate-income neighborhood, is commendable. Establishing a childcare center can have a positive impact on the community, as it provides essential services to local families while also serving as a catalyst for future development in the surrounding city block. To ensure the successful implementation of the project, several key steps and considerations are being taken:
  - Environmental Assessments (EA): Completing the EA is crucial to evaluate the potential environmental impacts of the project and ensure compliance with local regulations. The assessment will be carried out thoroughly and transparently to address any concerns from the community or environmental authorities.
  - Soil Mitigation: The City is working with the environmental company to conduct proper soil mitigation measures before breaking ground. This will ensure the safety and stability of the construction and prevent any potential hazards.
  - Financial Accessibility: Since the project aims to benefit the low- to moderate-income population, staff of the Youth Village Learning Center will provide quarterly activity and progress reports to the City of Battle Creek for a period of five years.
  - Long-Term Vision: The childcare center will act as a launching point for further development in the area, providing amenities to the local low- to moderate-income population that lives there.

## **Local Priority 3: Alleviate Poverty**

Individuals and families can be said to be in poverty if they have resources far below those of an average individual or family and if the impact is that they are essentially excluded from ordinary patterns, customs, activities, or quality of life. This priority encompasses strategies that raise income, reduce the impact of being low income, and break up concentrated poverty.

- Legal Services' eviction diversion program served 126 households helping to prevent homelessness.
- VOCES provided housing advocacy and interpretation services to 82 Hispanic and Latino families to help them access resources.

The City of Battle Creek's Transit Department with PY 2023 CDBG funding will renovate four important bus stops with handicapped accessibility along with improvement to two other existing stops. This work is in process and will be completed by the end of 2024 calendar year. This work will use \$200,000 in construction and relocation of bus stops to provide safer, more frequent, more accessible public transportation to underserved areas. The allocation will include the cost of purchasing bust stop signs, shelters, creating ADA compliant cement boarding pads and paths, curb cuts, installation of crosswalks, and pedestrian signage. The proposed locations for the bus stop improvements are Springview Avenue/Roosevelt Avenue/North Avenue (Springview Towers), Lennon Street at Michigan Avenue (Arbor Pointe Apartments), Bedford Road N. at Bent Tree Apartments, and the Family Fare Super Market located on Michigan Avenue W. The identified stops, located in the North Central and Urbandale Neighborhood Planning Councils, have been identified as lacking necessary ADA features, providing inadequate shelter for passengers waiting for public transportation, pose safety concerns for vehicle traffic, and/or require relocation for route service. These stops all serve high density housing and/or stops located at essential access to resources. Access to public transportation provides vital access to community resources such as healthcare, education, employment, and recreation. These improvements will increase access to public transportation by creating ADA accessible paths to bus stops, creating safe, desirable locations to wait for buses, and allowing route improvements that increase frequency. The construction and relocation of bus stops by Battle Creek Transit is expected to be finished by the end of this fiscal year.

The City of Battle Creek has established a robust and collaborative partnership with Neighborhoods Incorporated of Battle Creek, serving as the city's Housing and Redevelopment Authority (HARA). Neighborhoods, Inc. administers a HOME-funded Tenant-Based Rental Assistance Program (TBRA).

In the PY 2024, the City will be issuing a Request for Proposals for a subrecipient to administer \$200,000 of down payment assistance program funded by the HOME program. This program is designed to extend financial aid to qualified homebuyers, facilitating their ability to cover down payment and closing costs, thereby enhancing affordability and accessibility to homeownership. This program would be combined with a homeownership counseling program providing a comprehensive support framework for prospective homeowners. The City plans to allocate funds to support the implementation of the DPA program in the 2024 Program Year.

#### **Local Priority 4: Community Engagement through Collaboration and Empowerment**

This priority promotes engagement and empowerment at all levels of the community. Empowerment refers to the process by which people gain control over the factors and decisions that shape their lives. To that end, this priority puts an emphasis on projects that promote ownership, create or clarify pathways for community members to access and utilize resources; and/or that engage them in community decision

making processes.

Other objectives in this priority promote organizing at the institutional and organizational level to create a sense of shared purpose, increase capacity, coordinate planning, partner across sectors and build coalitions.

- City staff serve as members of the “Beyond Separation” Design Team of the Truth, Racial Healing, and Transformation (TRHT) Initiative. TRHT is a community-wide collaborative initiative funded by the W.K. Kellogg Foundation focused on creating a racial equity movement in Battle Creek. The Beyond Separation team is focused on housing and addressing segregation and is comprised of representatives from the City, the Battle Creek Area Association of Realtors, the Fair Housing Center of Southwest Michigan, the Urban League, Neighborhoods Incorporated of Battle Creek, and community members.
- The Battle Creek Area Association of Realtors has established a Committee for Diversity and Inclusion (CDI). The committee is comprised of representatives from the City, Neighborhoods Incorporated of Battle Creek, local Realtors, the Calhoun County Land Bank Authority, and local banks and credit unions. They have taken the lead on building equitable pathways to homeownership for people of color, creating a more diverse association and leadership to better serve the Battle Creek community and advocating for and promoting fair housing among members and in the community. This committee was formed because of the Fair Housing investigations into discrimination in the real estate market that was funded by Community Development. This year they organized four Homebuyer Workshops in low- to moderate-income neighborhoods. To ensure inclusivity and accessibility, each workshop provided Spanish and Burmese interpretation services, facilitating engagement and understanding for those residents. Additionally, the Committee for Diversity and Inclusion (CDI) is actively seeking to forge partnerships with the Swahili residents of Battle Creek, a rapidly growing population that has become an essential part of the community over the past two years.
- City staff continue to serve on the Battle Creek Homeless Coalition and Housing Solutions Board.

#### **Local Priority 5: Affirmatively Further Fair Housing**

Fair housing is the right to choose housing free from unlawful discrimination. Federal, state and local fair housing laws protect people from discrimination in housing transactions such as rentals, sales, lending, and insurance. When accepting grant funds from HUD, the City agrees to use the funds affirmatively further fair housing.

- The Committee for Diversity and Inclusion within Battle Creek's Area Association of Realtors, featuring representation from the City, plays a pivotal role in enhancing awareness and understanding of fair housing rights. This is achieved through the integration of educational initiatives within all of their home-buying workshops, which are specifically tailored to engage a BIPOC (Black, Indigenous, and People of Color) audience. Through these efforts, the committee aims to empower individuals with the knowledge and tools needed to navigate the housing market while ensuring their fair housing rights are upheld.
- The City is planning a collaborative endeavor with the newly established Diversity, Equity, and Inclusion (DEI) Officer of the City of Battle Creek. This strategic partnership will focus on

conducting a comprehensive fair housing assessment. Through this assessment, the City aims to gain a thorough understanding of the local housing landscape, identify potential disparities, and implement measures to foster inclusivity and fairness within housing practices. The involvement of the DEI Officer underscores the City's commitment to promoting equitable access to housing opportunities for all residents.

- Hired Truth, Racial Healing, and Transformation (TRHT) Initiative to complete an Affirmative Marketing Report and Plan for the implementation of the City's CDBG-CV grants. Available online at: [Affirmative Marketing Report & Plan - Google Docs](#).
- Based on findings of the Affirmative Marketing Report, the City funded a position at VOCES to provide housing case management for Latino individuals and families affected by the pandemic.

#### **Local Priority 6: Restore Vitality in Low Income Neighborhoods**

Vibrant and strong neighborhoods make a strong city. They possess a sense of place and a feeling of safety and familiarity. Houses are occupied and well maintained and public spaces are inviting, walkable, and lively. Strategies and projects that successfully address this priority create, facilitate, ensure, or enhance these conditions.

- Code compliance completed 5,064 code actions in CDBG target areas to address health and safety issues
- Calhoun County Land Bank Authority's (CCLBA) concentrated work in the Northcentral (NPC 2) area with W.K. Kellogg Foundation funding continues to be driven by the community engagement of the Washington Heights Neighborhood Advisory Committee. CCLBA staff with this 14-member group of residents, property, and business owners, elected official and community leaders has had success in providing a platform for citizens to engage in the use of the property that is vacant in their neighborhood. This engaged group has promoted community forums, Battle Creek Area Habitat for Humanity, the city's community services division (historic district commission, zoning and code) to attend meetings to educate, inform and engage in their community. CCLBA has a memorandum of understanding with Washington Heights United Methodist Church for a future housing development on CCLBA property and formerly City of Battle Creek owned property and has worked to clear predevelopment hurdles.
- In addition, with funding from WKKF, the CCLBA is now able to provide clear title on properties being sold through its Side Lot Program and help owners combine the new lot with their existing home so long as there are no other barriers like an existing mortgage. The pilot program provides the new owner with clear title, and when possible, a combined property resulting in a better asset and investment.
- CCLBA also made investments in a handful of houses in its portfolio to return them to productive. Repairs include adding roofs, stabilizing foundations, and addressing site clearance needs. In addition, staff is working with partners to build support around the construction industry, specifically BIPOC and women tradespeople that could work on future projects, this is mainly being accomplished by monthly breakfasts that feature guest speakers and networking.

## CR-10: Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME
White	97	6
Black or African American	189	24
Asian	0	0
American Indian or American Native	2	0
Other Multi-Racial	82	0
<b>Total</b>	<b>288</b>	<b>30</b>
Hispanic	82	0
Not Hispanic	206	30

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The numbers represent outcomes from the CDBG and HOME programs. The number of persons served includes persons that benefitted from the following programs: minor home repair, eviction diversion services, housing case management, and Tenant-based Rental Assistance.

The numbers represent outcomes from the CDBG and HOME programs. The number of persons served includes persons that benefitted from the following programs: minor home repair, eviction diversion services, housing case management, and Tenant-based Rental Assistance.

African Americans constitute a substantial portion, accounting for 66 percent of the beneficiaries served by City programs for 2023, exceeding the proportional representation based on the community's requirements. In contrast to their 18.5 percent representation in Battle Creek's general population, African Americans represent 42 percent of those grappling with severe housing cost burdens and 41 percent of the low- and moderate-income demographic in the city. Given that City housing programs primarily target low- and moderate-income families facing housing cost challenges, the expected proportion of African American beneficiaries hovers around 40 percent.

In contrast, Hispanic and Latino individuals, making up 8 percent of the population, have historically comprised only between one and three percent of beneficiaries in CDBG and HOME programs over the past decade. Notably, the year 2023 marked a significantly engaging Hispanic and Latino families, constituting 9 percent of Minor Home Repair beneficiaries. This shift marks a departure from a longstanding trend of underrepresentation in City programs, primarily attributed to the follow-up actions stemming from the Affirmative Marketing Plan devised for the City's CDBG-CV grant and the inception of the VOCES housing case management position funded in May 2021 and the hiring of bilingual staff in the Community Development Department.

In the current year, Hispanic and Latino individuals accounted for 28 percent of beneficiaries in CDBG and HOME programs. These statistics underscore the existing need, emphasizing that resources can be more equitably distributed when organizations cultivate partnerships to attract a diverse demographic.

## CR-15: Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	\$1,232,050	\$2,142,757
HOME	HOME	\$337,487	\$152,308
CDBG-CV (1/2020-1/2024)	CDBG-CV	\$1,004,976	\$83,509
HOME-ARP (1/2022-Present)	HOME-ARP	\$1,047,502	\$367,120

Table 3 - Resources Made Available

CDBG available:

- CDBG General Administration \$123,199
- Planning Administration \$110,269
- Code Enforcement \$210,000
- Housing Rehab – Minor Home Repair \$1,258,913
- Fair Housing \$ 75,000 (PY 2024 Accomplishments)
- Transit Stop Enhancements \$ 200,000 (PY 2024 Accomplishments)
- Eviction Diversion, Public Service \$ 60,000
- Spanish Language Housing Services \$ 60,000

HOME available:

- HOME General Administration \$ 35,684
- Homeowner Rehabilitation \$74,624
- Infill Housing Program \$120,000 (PY 2024 Accomplishment)
- Tenant Based Rental Assistance \$ 133,787 (PY 2024 Accomplishments)
- Down Payment Assistance Program \$ 50,000 (PY 2024 Accomplishment)

CDBG-CV available (\$1,004,976 spend from 1/1/2020 – 1/31/2024), spent in PY 2023:

- General Administration (CDBG-CV) \$32,108
- Housing Case Management \$21,973
- Rental Assistance \$30,519
- Eviction Diversion \$20,000

HOME-ARP available (\$1,094,358):

HOME-American Rescue Act Program (ARP) Subrecipient Awards	HOME-ARP Awards	Spent in PY 2023
CITY HOME-ARP Planning and Administration/Homeless Coalition Involvement	\$ 164,154.00	\$ 35,730.12
Gracious Homes-Supportive Services	\$ 52,000.00	\$ 41,153.93
Drop-In, Self Help dba The SHARE Center - Outreach/Transportation/Suppportive Services	\$ 111,090.00	\$ 71,763.50
Neighborhoods Inc., Housing Case Management Supportive Services	\$ 147,000.00	\$ 56,488.15
The Haven of Rest, Supportive Services, Men's and Women's Life Recovery Programs	\$ 252,000.00	\$ 161,985.06
Upholding, Permanent Supportive Housing, 55 one bedroom units, Gap funding for developm	\$ 368,114.00	\$ -
	\$ 1,094,358.00	\$ 367,120.76

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation
Fremont/McKinley Revitalization Area	10	16
Northcentral Revitalization Area	40	21
Post/Franklin Revitalization Area	20	14
Urbandale Revitalization Area	5	14
Wilson/Coburn Revitalization Area	15	27
Balance of City	10	8

Table 4 – Identify the geographic distribution and location of investments

#### Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

A great deal of money was used in this community that was not HUD money. This includes dollars received by the Battle Creek Housing Commission, Neighborhoods Inc., and Community Action.

- Community Action Agency completed 229 minor home repair projects for seniors totaling \$474,607 for seniors. The program is funded by the Calhoun County Senior Millage.
- Senior Millage assisted 3,000 senior, age 60 and over, in the 2023 fiscal year.
- In the 2023 fiscal year Neighborhoods Inc. of Battle Creek managed the Neighborhood Enhancement Program (NEP) through MSHDA totaling \$75,000 with an additional high-performer grant award of \$50,000. Through NEP, NIBC was able to assist 15 low-to-moderate income homeowners in Battle Creek with home enhancement and beautification repairs totaling \$94,761. Additionally, NIBC has recently been approved for funding through MI-HOPE (\$495,000) and MICH (\$275,000), both funded by MSHDA. There are both home improvement-type grants coming to the area in the fall.
- The total annual renewal demand the Homeless Coalition of Battle Creek and Calhoun County administered \$429,821 of HUD Continuum of Care funds.

- The City's Lead Safe Program completed 24 full lead abatement projects. The program is funded through a \$1.59 million grant from the Michigan Department of Health and Human Services.
- The City of Battle Creek is also working with a developer of permanent supportive housing, Upholdings, to develop 55 units of permanent supportive housing on five vacant parcels of land that the City currently owns. Two additional parcels would be included in the development, one currently owned by the Calhoun County Land Bank and one donated by the Battle Creek Community Foundation. Low-income housing tax credits (LIHTC) would pay for the construction and housing choice vouchers from the Battle Creek Housing Commission would contribute to the operating costs of the permanent supportive housing development.

## HOME Match

Because of being in an area with a high poverty rate, the HOME match has been waived for the City of Battle Creek for the past three years.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	\$268,848
2. Match contributed during current Federal fiscal year	\$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$268,848
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$268,848

Table 5 – Fiscal Year Summary - HOME Match Report

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	<b>One-Year Goal</b>	<b>Actual</b>
Number of Homeless households to be provided affordable housing units	15	21
Number of Non-Homeless households to be provided affordable housing units	136	57
Number of Special-Needs households to be provided affordable housing units	15	37
<b>Total</b>	<b>166</b>	<b>115</b>

	<b>One-Year Goal</b>	<b>Actual</b>
Number of households supported through Rental Assistance	20	29
Number of households supported through The Production of New Units	2	0

Number of households supported through Rehab of Existing Units	49	86
Number of households supported through Acquisition of Existing Units	5	0
Housing Case Management	90	203
<b>Total</b>	<b>166</b>	<b>318</b>

**Table 12 – Number of Households Supported**

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The City deferred implementation of a number of its planned programs, including curb cut installation, down payment assistance, and infill housing development because of staff transitions. Outcomes for CDBG and HOME-funded affordable housing programs that were implemented generally met goals. The Community Development Division has encountered changes in staffing during the past program year.

Minor home repair program outcomes did not meet its goal of assisting 100 homeowners in Program Year 2023, largely due to increases in costs for roofs and other home repairs. The cost of labor and materials has increased, causing the program to run out of funds while maintaining a significant waitlist. The Minor Home Repair program completed 85 projects, 50 more projects than the previous year. Code compliance outcomes, which were down considerably in 2022 from previous program years, rebounded to pre-pandemic levels.

A three-unit rental rehab project at 614 NE Capital was not completed during the program year due to substantial delays caused by the pandemic and the lack of capacity of the developer. The City is preparing to sue the developer for breach of contract and initiate foreclosure proceedings on this property. The City is considering acting as the developer to complete this project to create units of recovery housing for people who are in recovery from opioid addiction.

One homeowner rehab project was completed in the Washington Heights neighborhood (IDIS # 739) and another received additional assistance after a roof replacement in PY 2022 started to leak and create damage to the interior of the house (IDIS #738).

Several new programs did not launch in 2023 as planned. These included the HOME-funded down payment assistance program and the CDBG-funded transit infrastructure program. These programs will be implemented in the fall of 2024.

The HOME Tenant-Based Rental Assistance program has helped address homelessness and other worse-case rental housing needs, 29 households were assisted in PY 2023.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	116	23
Low-income	102	7

Moderate-income	70	0
<b>Total</b>	<b>288</b>	<b>30</b>

#### Narrative Information

Most of the City's affordable housing resources go towards serving families that are extremely Low-Income. These outcomes demonstrate the City's efforts to foster and maintain affordable housing by preserving affordable owner-occupied housing, helping low-income families maintain their current rental housing, and helping low-income families' secure affordable housing.

HOME TBRA assistance provides up six months of rental assistance to address worse case housing needs defined as low-income renters who pay more than half of their income in rent, live in seriously substandard housing which included households that are homeless people and those who have been involuntary placed. This assistance was provided through a sub-recipient agreement with Neighborhoods, Inc. (NIBC) which serves as the HARA (Housing Assistance Resource Agency) for Battle Creek and Calhoun County.

The disparity between projected and actual goals in this section are largely due to originally including public service grant outcomes in the action plan.

In the 2023 Program Year, the City of Battle Creek served 85 households in the Minor Home Repair program (4 of these projects were reported in IDIS #736, 18 of these projects were reported in IDIS #744, and 64 were reported in IDIS #760).

For the HOME funded Tenant-Based Rental Assistance program, 29 households most of the households assisted were extremely low-income.

#### **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In May 2024, the Battle Creek Shelter which was opened during the COVID pandemic, closed because of lack of operating funds after the Battle Creek Community Foundation stopped operating as a funder and as the fiduciary. This facility was offering low barrier shelter for 50 men and up to 20 women.

In March of 2024, the collaborative planning body for the Calhoun County Continuum of Care switched from Summit Point to the United Way of South Central Michigan, the United Way also serves as the lead for the Kalamazoo County Continuum of Care.

Outreach to homeless people is conducted by the staff of the Haven and the SHARE Center. Staff regularly visit camps of homeless people. Day shelter is provided by the Share Center which is

open daily from 8:00 am-7:00 pm., and offers coffee, computer access, bathrooms and laundry facilities. The SHARE Center works closely with the Department of Veterans Affairs to support all the veterans who use the Center and receives funding from Summit Pointe, Battle Creek's Community Mental Health Authority.

Each year the Homeless Coalition organizes a Homeless Health Fair/Project Homeless Connects/VA Stand Down which offers free haircuts, meals, toiletries, blankets, health care services and other services to engage homeless people. In a typical year, the annual outreach event is hosted at the City's recreation facility, Full Blast and serves 500 people in need of housing and services.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

There is a continuing need for case management to help people connect to housing, employment and services, and rental assistance to help families and individuals move to permanent housing. Cares Act CDBG-CV funds were used during the program year to address these needs. HOME-ARP funds distributed prioritize case management and other supportive services. Shelter and services for victims of domestic violence are provided by S.A.F.E. Place which is always full and is seeking to expand their programming and stabilize ongoing funding of operations.

There is an unmet need for permanent supportive housing and affordable housing in quality condition for families and individuals. Homeless providers work creatively to obtain private donations government funding and foundation funding to fulfill their missions to help homeless people and others leaving unsafe home situations. They work constantly to maintain funding for their current inventory of shelter beds and services. The HOME-ARP planning process also prioritized permanent supportive housing and the City's allocation plan proposes funding for a 55 unit PSH development.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Organizations that provide homelessness prevention in Battle Creek include Neighborhoods Inc., which is the Housing Access Resource Agency (HARA) for Calhoun County and provides eviction prevention services and help for homeless people to find housing as well as providing foreclosure counseling to homeowners; Goodwill Financial Opportunities Center which also provides budget and foreclosure counseling; and Legal Services which provides legal intervention and education about foreclosures and evictions. Calhoun County Department of Health and Human Services, Salvation Army and Community Action also provide security deposit and utility assistance to prevent and resolve homelessness.

VOCES, a community-based organization serving the Latinx community in Calhoun County has a Housing Outreach Coordinator that is funded with a combination of CDBG and local funds to provide housing case management and interpretation services to families whose housing situation has been affected by the pandemic. Neighborhoods, Inc. of Battle Creek (NIBC) provided rent assistance using State of Michigan CERA funds.

The Haven's Jail Ministry works with people in Calhoun County's jail who do not have a place to live after release. CityLinC runs a Second Wind program that links people released from jail with employment and support.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

There is a shortage of safe, quality, deeply subsidized housing in Battle Creek for extremely low-income families and individuals, but the larger problem is access. Many families or individuals that are unable to locate stable housing are being denied housing because they are perceived to be a higher risk due to a past eviction, poor credit, or a criminal history.

Homeless people can seek housing assistance from Neighborhoods, Inc., located at 47 N Washington Street. A housing case manager works with families and individuals to see if they qualify for available housing assistance. The Haven, S.A.F.E. Place, Neighborhoods, Inc., and the Volunteers of America's Supportive Services for Veteran Families all use the SPDAT, needs assessment tool to prioritize housing services to those in highest need.

Other sources of short term rental and utility assistance include the Calhoun County Department of Health and Human Services State Emergency Relief, the Salvation Army's Social Services Program, Community Action and area churches. Currently, families and individuals in need of housing assistance need to approach each individual organization for assistance.

The Haven provides case management to help families and individuals gain a regular income to pay for housing and to access community resources to help prevent further episodes of homelessness.

Goodwill's Financial Opportunities Center has a financial fitness program to help people work through debt and low credit scores. Legal Services provides legal services and eviction prevention. Women's Co- op provides support for women leaving poverty and seeking help through their

store, volunteering and the Solutions Highway Program. Neighborhoods, Inc. provides homeownership counseling for those interested and able to own their own home, and also rents units to people recovering from homelessness. The Haven provides adult foster care, 15 units for individuals.

S.A.F.E. Place is a 54-bed emergency shelter for victims and survivors of domestic violence and sex trafficking located in Battle Creek. In addition to the shelter, they provide counseling, advocacy, referrals, and tutoring to survivors and their children. Shelter advocates are available 24/7 and 365 days a year via the crisis line.

### **CR-30 - Public Housing 91.220(h); 91.320(j)**

Actions taken to address the needs of public housing

The Battle Creek Housing Commission provides subsidized housing through various programs in the City of Battle Creek. The Commission was created on August 9, 1960 through a City ordinance. The five member Housing Commission is appointed to five year terms by the mayor with approval by the City Commission. The Housing Commission owns and manages 320 public housing units, administers the Housing Choice Voucher program and owns and manages 17 units of scattered site homeowner units.

The following is a list of the public housing facilities and unit type. Northside Drive Homes – (16) 2 and 3-bedroom single family homes Parkway Manor – (84) 1, 2, 3 and 4-bedroom townhomes

Cherry Hill Manor – (150) 1-bedroom apartments

Kellogg Manor – (70) Efficiency and 1-bedroom apartments

Home Ownership Program – (24) 2, 3, and 4-bedroom single family homes.

The public housing units provided by the Battle Creek Housing Commission are in good condition and currently there are 87 families on the waiting list. The Housing Commission receives from \$700,000 to \$900,000 yearly for renovation and maintenance expenses from HUD'S Capital Fund Program. In 2023, the Commission received a \$903,674 grant.

In addition to the public housing units and the scattered site homeowner units, the Battle Creek Housing Commission administers the Housing Choice Voucher program. Currently, it administers and has a budget for 809 vouchers in Battle Creek, Albion and Portage. Of those 809, 629 are currently being utilized. The majority of vouchers utilized are in Battle Creek (541). The current waiting list is estimated at 137, a notable drop of 40 percent from last year's wait list.

The Housing Commission assists mostly extremely low income and very low-income households in its public housing units and mostly very low and low-income families with Housing Choice vouchers. The homeownership program predominantly assists low-income households. According to Commission representatives, families interested in the homeownership program must earn at

least \$18,000 per year and have full time employment. Many of the existing residents of the homeowner units were former public housing and/or Housing Choice voucher recipients. The opportunity for homeownership provided the needed incentive for these families.

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

During the program year the Battle Creek Housing Commission conducted resident input meetings to obtain feedback regarding the types of activities and improvements which are most needed and would provide the greatest benefit to Public Housing residents and the community. The general public as well as members of local government were extended invitations to participate in these meetings. The meetings are also used to inform residents of planned facilities improvements and serve to assure the proper expenditure of Capital Grant Funds.

**Actions taken to provide assistance to troubled PHAs**

The Battle Creek Housing Commission has been a troubled public housing authority that last two years because of an audit finding and late submission of their annual audit in FY 2021. The Housing Authority just signed an agreement with HUD ending their troubled status.CR-35: Other Actions 91.220(j)-(k); 91.320(i)-(j)

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City of Battle Creek hired Truth, Racial Healing, and Transformation (TRHT) Initiative in 2020 to complete an Affirmative Marketing Report and Plan for the implementation of the City's CDBG-CV grants. Available online at: [Affirmative Marketing Report & Plan - Google Docs](#). While not directed at public policies that serve as barriers to affordable housing, the plan did identify systemic barriers to vulnerable populations accessing affordable housing and housing resources.

In recent years, the City of Battle Creek has completed two housing studies and one review of redevelopment practices that speak to the impact of public policies on affordable housing. No ordinances were specifically identified as creating a barrier to the development of affordable housing, but a number of procedural changes and new policy ideas were proposed for further consideration by the City. In 2013, McKenna Associates prepared a comprehensive housing study and an analysis of impediments to fair housing that recommended a number of specific ordinance amendments and development incentives. In 2015, the City was selected as a Redevelopment Ready Community (RRC) program participant by Michigan Economic Development Corporation which involved an assessment of the City's community revitalization efforts and provided

recommendations for improving redevelopment efforts. These reports are available online at [www.battlecreekmi.gov/186](http://www.battlecreekmi.gov/186).

Additional actions that have been taken in recent years include:

- The City hired Paul Fate and Associates in 2019 to complete an assessment of the community development delivery system in Battle Creek. This report assessed current market conditions, strengths and gaps in housing and neighborhood strategy, national best practices for creating vital cities, the state of nonprofit capacity and recommendations for strengthening the ecosystem. Available at: <http://www.battlecreekmi.gov/DocumentCenter/View/6150>.
- The City's Planning Division made a number of changes to its development review policies and procedures to improve and expedite service to the community and developers including: offering conceptual site plan review meetings for applicants; incorporating neighborhood planning council outreach information into the public participation strategy; and creating greater clarity around the development process by adding development review process flowcharts with timelines to the city website.
- Modified the City's Vacant and Abandoned Buildings ordinance to create greater accountability around the most derelict properties while easing some provisions in order to help private owners return properties to productive use. Many of these properties are located in low- and moderate-income neighborhoods.
- The Inspections and Code Compliance Division administratively made changes to vacant and abandoned building inspection requirements. Vacant and abandoned properties that have been unoccupied for less than 24 months are now only required to have a minimum housing code inspection rather than an all-trades safety inspection. This allows property owners to return properties back into productive use with fewer regulatory and financial barriers.
- In addition to a complete overhaul of the zoning code in 2020, City staff continues to annually review and make revisions to the zoning code that helps decrease barriers to housing. Some examples include the City elected to reduce minimum square foot for residential units 750 to 450 square foot. This is substantial because it increases opportunity for people to access more affordable housing units because now we can construct micro units which are more affordable from a utility stand point and mortgage stand point. It allows the City to diversify housing types.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Public funding for community development activities is limited and the problems to be addressed in neighborhoods are complex and numerous. Strategies are based on giving neighborhoods tools to address blight and make rentals safe by funding code compliance and demolition; eviction diversion and housing case management services to help people stay housed or secure new housing; and home repair for those who cannot afford to repair their homes. CDBG funding was also used for program delivery costs, public engagement and strategic planning for 20% of the CDBG allocation. Planning and public engagement has been a key to pursuing additional funds from the State and local funders.

For the HOME program, funds were allocated to preserve affordable housing by funding rehabilitation of housing and by providing tenant-based rental assistance in partnership with nonprofit organizations.

While almost all funded activities occur in low- and moderate-income areas, the unmet need is large. The City has hundreds of registered vacant buildings; nearly a thousand people experience homelessness each year; rents are increasing dramatically; and, approximately 3,550 households are severely housing cost burdened meaning that they pay over 50% of their income in housing and utility costs. Funds are targeted to be strategically used to address community needs

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

Any housing unit that is rehabilitated, modernized, weatherized, or reconstructed using City or entitlement dollars must address lead paint hazards that are present. When Lead Inspections/Risk Assessments are required, they are done before work begins and when finished a Lead Clearance is required, all provided by a licensed Lead Inspector. All sub-recipients must comply with federal regulations for lead hazard reduction and/or abatement in an effort to reduce the hazards of lead paint in the community. Every homeowner is provided a pamphlet education about the lead risks before any rehabilitation work begins. The City verifies these requirements have been met by monitoring programs yearly.

The Calhoun County Public Health Department and the City of Battle Creek started a Lead Poisoning Prevention Task Force in January of 2016 as a way for agencies within Calhoun County to share information about lead resources and activities. The initial focus was on stakeholders that serve areas that have had high levels of positive lead testing in the past.

The task force is a diverse group with representation from state, county, city, village and township governments; public health agencies, early childhood service providers, and non-profit housing providers. Up until the start of the pandemic the group met monthly to create action in three areas: increasing lead testing in children, decreasing lead exposures in homes and the environment, and creating greater public awareness about the risks of lead poisoning.

Since the beginning of the pandemic the task force has been on hiatus, but a number of the partners have continued to coordinate activities. The City and Community Action continue to implement the \$1.5 million per year CHIP Medicaid Lead Hazard Control Grant from the Michigan Department of Health and Human Services (MDHHS). The City was also awarded a \$3.4 Lead Hazard Control and Healthy Homes grant from HUD in 2020 and has abated over 22 homes with this funding, these funding ends June 30, 2025.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

CDBG and HOME funded programs serve as the cornerstone of the City's efforts to address community development needs, including poverty. Programs and projects funded during the PY 2023 program year which addressed the causes, as well as the symptoms of poverty, included the following:

- Housing rehabilitation Minor Home Repair for low- and moderate-income homeowners unable to secure financing to address health, safety, and accessibility issues in their homes.
- Tenant-based Rental Assistance to assist people that are trying to get back on their feet with access to affordable housing
- Eviction diversion provided by Legal Services, and housing outreach by VOCES for families who are Spanish speaking.

**Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Battle Creek continues to improve, and expand on, its collaborative efforts. Efforts are made to fill gaps identified through Consolidated Planning Workshop sessions, outreach sessions with citizen groups, meetings of local collaborative bodies and consultations with sub-recipients and other service organizations with similar missions. Staff will continue to identify and reach out to agencies and organizations that may be key partners in addressing the needs of low and moderate income persons within Battle Creek.

Community Development staff are involved with the Battle Creek Area Homeless Coalition, the Housing Solutions Board, the Battle Creek Area Realtors Association, the Battle Creek Housing Commission and various other boards and committees. As required, staff also continue to meet with many agencies in the community and provide technical assistance for those in need.

The City and the Calhoun County Land Bank Authority (CCLBA) continue to collaborate on housing and neighborhood development activities in Battle Creek neighborhoods. The City, Neighborhoods Inc., Community Action, Habitat for Humanity, and the CCLBA and other local agencies continue to work together to coordinate housing services and programs to families and to do joint planning to increase neighborhood impact. Working groups to coordinate the work of agencies building wheel chair ramps, collaborate in doing outreach to local and MBE/WBE contractors, to develop new lead abatement programs and to review neighborhood data and choose target areas for services, are examples of progress being made in this area.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Actions taken to enhance coordination between public and private housing and social service agencies include the City's participation in rental property owner outreach, the Calhoun County Lead Poisoning Prevention Task Force, board membership on the Battle Creek Housing Commission and membership on the Housing Solutions Board, the decision making body for Battle Creek/Calhoun County's Continuum of Care. The City also participates in the Population Health Advisory Committee managed by the Battle Creek Community Foundation.

City staff serve as members of the "Beyond Separation" Design Team of the Truth, Racial Healing, and Transformation (TRHT) Initiative. TRHT is a community-wide collaborative initiative funded by the W.K. Kellogg Foundation focused on creating a racial equity movement in Battle Creek. The Beyond Separation team is focused on housing and addressing segregation and is comprised of representatives from the City, the Battle Creek Area Association of Realtors, the Fair Housing Center of Southwest Michigan, the Urban League, and community members.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

As a condition of receiving HOME and other HUD formula based funding, the City of Battle Creek is required to certify that it will affirmatively further fair housing. This requires the City to identify and address impediments to fair housing choice. HUD defines an impediment to fair housing choice as:

Any actions, omissions, or decisions taken because of race, color, religion, sex, disability, familial status, or national origin which restrict housing choices or the availability of housing choices;

And any actions, omissions, or decisions which have the effect of restricting housing choices or the availability of housing choices on the basis of race, color, religion, sex, disability, familial status, or national origin.

The City continued its work with the Human Relations Board to increase constructive communication among all people regardless of race, ethnicity, color, religion, national origin, sex, age, height, weight, marital status, physical or mental disability, family status, sexual orientation, gender identity, or socioeconomic status to promote productive relationships and equitable access to community resources for all. The board has resumed meeting in person and continues to review and advise on a number of equity related issues.

In response to the 2021 Equity Audit conducted by MGT the city hired a Diversity, Equity, and Inclusion (DEI) Officer to champion DEI throughout the organization.

City staff serve as members of the “Beyond Separation” Design Team of the Truth, Racial Healing, and Transformation (TRHT) Initiative. TRHT is a community-wide collaborative initiative funded by the W.K. Kellogg Foundation focused on creating a racial equity movement in Battle Creek. The Beyond Separation team is focused on housing and addressing segregation and is comprised of representatives from the City, the Battle Creek Area Association of Realtors, the Fair Housing Center of Southwest Michigan, the Urban League, and community members. The team held three homebuyer education workshops in 2023 directed at BIPOC audiences, and translated the Home Buyer Guide into the Spanish Language.

The City hired Truth, Racial Healing, and Transformation (TRHT) Initiative to complete an Affirmative Marketing Report and Plan for the implementation of the City’s CDBG-CV grants. Available online at: [Affirmative Marketing Report & Plan - Google Docs](#). Based on findings of the Affirmative Marketing Report, the City funded a position at VOCES to provide housing case management for Latino individuals and families affected by the pandemic.

### **CR-40: Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Battle Creek monitored its CDBG and HOME subrecipients in June 2024 and will monitor all subrecipients again next spring. All programs (including those internally administered) are required to submit quarterly progress reports. Community Development staff meet two times a month to discuss comprehensive planning and progress towards addressing priority needs.

Regarding the HOME program:

CFR 92.251 (b) (3) Frequency of inspections states that "the participating jurisdiction must conduct an initial property inspection to identify the deficiencies that must be addressed. The participating jurisdiction must conduct progress and final inspections to determine that work was done in accordance with work write-ups."

The City of Battle Creek has established a policy that requires at least three inspections on every HOME-funded Homeowner Rehab, ADR and Rental Rehab project. The City's Housing Rehab Coordinator inspects properties and provides a written statement documenting each inspection and its results for the file. The Housing Rehab Coordinator does a pre-construction inspection with a cost specification before any rehab project is approved, then a mid-construction inspection is scheduled around the second draw of funds or when the project is nearing its mid-point. Before the final draw of funds is made, the Housing Rehab Coordinator checks to see that all City permits have been finalized and a certificate of occupancy has been issued, and then conducts a final inspection.

All units assisted with TBRA receive a NSPIRE inspection by trained sub-recipient staff person and units assisted are required to be registered rentals with the City of Battle Creek. All registered rentals have to be inspected every three to six years depending on the renewal schedule and whether any complaints have been received.

All Rehab properties, whether assisted with HOME funds or CHDO-Proceeds are inspected the required at least three times during the construction process and within 12 months of project completion. They are then inspected every three years by a Code Compliance Officer. Annually, the nonprofit owner of the rental rehab properties certifies that each property is suitable for occupancy, taking into account State and local health, safety, and other applicable codes, ordinances and requirements.

### **Citizen Participation Plan 91.105(d); 91.115(d)**

#### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The following measures were undertaken in accordance with the City's Citizen Participation Plan to ensure citizens have reasonable notice and an opportunity to comment on performance reports:

The City notified the public via a public notice ad in the Shopper News on August 29, 2024 that under the Housing and Community Development Act of 1974, as amended and the Cranston- Gonzalez National Affordable Housing Act of 1990, the City of Battle Creek is required to do the following:

- Complete a performance report detailing the progress of the Community Development Block Grant and HOME Investment Partnership programs.
- Make the report available for public comment for at least 15 days.
- Hold a public hearing.

The Battle Creek City Commission held a public hearing on Tuesday, September 17, 2024, at 7:00 p.m. for the purposes of hearing public comment on the Consolidated Annual Performance Evaluation Report (CAPER).

A draft copy of the CAPER was made available from August 30, 2024 and will remain posted on the City's website.

A digital copy of the CAPER is available through the Community Development page on the City's website. Accomplishment data will be shared during public engagement sessions held at Neighborhood Planning Council meetings.

In all public notices, the City of Battle Creek notes that it will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered in a public meeting with a seven day notice to the City. Individuals with disabilities should contact the City's City Clerk to arrange for accommodations. The City of Battle Creek will also provide interpretation services and translation of any printed material with written notice.

### **CR-45: CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City has ended its Rental Rehabilitation Program and is in the process of paying HUD back \$128,000 for failure to deliver a national objective of three units of affordable rental housing at 614 NE Capital, this repayment happened in July 2024 and will be reported in next year's CAPER. The situation with this building is still being resolved as of 8/29/2024.

The City has committed to funding a Youth Village Early Learning and Childhood Center with CDBG funds in the North Central/Washington Height Target area. This project has delayed starting because the environmental assessment found soil contaminated with heavy metals on the property parcels. Plans to remediate this situation are being developed and must be completed before the project can move forward.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?** No, the City of Battle Creek does not currently have an BEDI grants.

### **CR-50: HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The City's HOME program has funded 5 rental housing rehabilitations in the past, all five are occupied by income qualified tenants as certified by the developer, Neighborhoods, Inc. In the Tenant Based Rental Assistance program administered by the same subrecipient, Neighborhoods, staff ensure that assisted units are registered rentals and conduct a housing inspection.

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units.  
92.351(b)**

No City of Battle Creek rental or homebuyer projects contain five or more HOME-assisted housing units. All properties assisted with HOME funds for HOR or ADR are single family properties. All HOME sub-recipients and nonprofit CHDO developers follow Fair Housing law and principles.

Currently all assisted properties are occupied. ADR properties and rental rehab properties are widely advertised in the local papers, at the Battle Creek Housing Commission and on the internet. All properties were sold or rented with the regulatory timeframes.

**Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

A total of \$141,471.29 of program income was received in the CDBG program during the program year. During PY 2023, the City stopped reporting program income as Revolving Loan (RL) and started reporting it as Program Income (PI). A small portion of program income was used to fund City Administration and Planning, most of program income was used to expand the amount of funding available in the Minor Home Repair program.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES**

**ONLY: Including the coordination of LIHTC with the development of affordable housing).**

**91.320(j)**

The City of Battle Creek continues to strengthen its relationships with the Calhoun County Land Bank Authority and their efforts to work in neighborhood target areas to create opportunities for in-fill housing. Battle Creek has two organizations that have been Community Housing Development Organizations (CHDO) in the past, Neighborhoods, Inc. also known as NIBC, and the Battle Creek Area Habitat for Humanity. Both NIBC and Habitat for Humanity have new leadership.

Battle Creek Area Habitat for Humanity is currently certified as a CHDO and has signed written agreements for HOME newly construct two new single family homes, 25 N. Woodlawn and 273 W. Spaulding in the Urbandale area of the City. These two projects are awaiting environmental approval and final approval to move forward.

The City of Battle Creek is also working with a developer of permanent supportive housing, Upholdings, to develop 55 units of permanent supportive housing on land that the City currently owns. Low income housing tax credits would pay for the construction of the one bedroom apartments, and housing choice vouchers from the Battle Creek Housing Commission would contribute to the operating costs.

The City also owns other two other large vacant parcels that are being considered by developers for affordable housing using the Low Income Housing Tax Credit program. Hollander Development has been funded under the LIHTC program to develop 38 units of workforce housing at the former K Mart site.

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	1,848,723.60
02 ENTITLEMENT GRANT	1,232,050.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	141,471.29
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	3,222,244.89

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	1,969,301.24
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	1,969,301.24
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	286,367.17
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	52,989.44
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	2,308,657.85
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	913,587.04

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	1,951,475.29
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	1,951,475.29
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	99.09%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: PY: PY:
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	118,476.05
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	118,476.05
32 ENTITLEMENT GRANT	1,232,050.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	20,579.71
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	1,252,629.71
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	9.46%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	286,367.17
--	------------

38	PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39	PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40	ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41	TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	286,367.17
42	ENTITLEMENT GRANT	1,232,050.00
43	CURRENT YEAR PROGRAM INCOME	141,471.29
44	ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	227,749.78
45	TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	1,601,271.07
46	PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	17.88%

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Plan Year	IDIS			Activity Name	National Objective	Drawn Amount
	Proj	IDIS	Activity			
2018	6	696		Rental Rehabilitation Program	LMH <b>PY2022</b>	\$3,075.00
					Matrix Code 14B	<b>\$3,075.00</b>
2021	6	750		Rent Rehabilitation Administration	LMH <b>PY2022</b>	\$6,941.43
2022	5	752		Rent Rehabilitation Administration	LMH	\$7,809.52
					Matrix Code 14H	<b>\$14,750.95</b>
<b>Total</b>	<b>*No accomplishments to report in PY 2023, repaid funds in PY 2024 for 614 NE Capital</b>					<b>\$17,825.95</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS			Activity Name	National Objective	PY 2022 Program Year of Expense	Drawn Amount
	Proj	IDIS	Activity				
2023	8	763	6853478	Housing Case Management, Eviction Diversion (Legal Services)	LMC		\$3,616.16
2023	8	763	6861572	Housing Case Management, Eviction Diversion (Legal Services)	LMC		\$20,233.74
2023	8	763	6862492	Housing Case Management, Eviction Diversion (Legal Services)	LMC		\$11,130.72
2023	8	763	6885199	Housing Case Management, Eviction Diversion (Legal Services)	LMC		\$9,385.71
2023	8	763	6892133	Housing Case Management, Eviction Diversion (Legal Services)	LMC		\$4,485.25
2023	8	763	6923180	Housing Case Management, Eviction Diversion (Legal Services)	LMC		\$11,148.42
					Matrix Code 05C		<b>\$60,000.00</b>
2022	10	754	6808985	Housing Case Management (VOCES)	LMC <b>PY2022</b>		\$12,145.89
2022	10	754	6819196	Housing Case Management (VOCES)	LMC <b>PY2022</b>		\$8,433.82
2022	10	754	6861572	Housing Case Management (VOCES)	LMC Total PY2022:		\$11,614.27
2022	10	754	6892133	Housing Case Management (VOCES)	LMC \$20,579.71		\$12,187.13
2022	10	754	6923180	Housing Case Management (VOCES)	LMC		\$8,145.80
2022	10	754	6932397	Housing Case Management (VOCES)	LMC		\$5,949.14
					Matrix Code 05X		<b>\$58,476.05</b>
2021	5	736	6799919	Housing Rehabilitation - Minor Home Repair	LMH <b>PY2022</b>		\$550.00

2021	5	736	6846414	Housing Rehabilitation - Minor Home Repair	LMH	\$76,134.00
2021	5	736	6861572	Housing Rehabilitation - Minor Home Repair	LMH	\$54,817.94
2022	4	744	6799758	Housing Rehabilitation - Minor Home Repair	LMH	<b>PY2022</b> \$29,600.00
2022	4	744	6799919	Housing Rehabilitation - Minor Home Repair	LMH	<b>PY2022</b> \$51,195.00
2022	4	744	6808985	Housing Rehabilitation - Minor Home Repair	LMH	<b>PY2022</b> \$45,009.00
2022	4	744	6841880	Housing Rehabilitation - Minor Home Repair	LMH	Total PY2022: \$249,785.75
2023	4	760	6861572	Housing Rehabilitation - Minor Home Repair	LMH	\$125,804.00
2023	4	760	6862492	Housing Rehabilitation - Minor Home Repair	LMH	\$138,526.00
2023	4	760	6874103	Housing Rehabilitation - Minor Home Repair	LMH	\$100,510.50
2023	4	760	6883144	Housing Rehabilitation - Minor Home Repair	LMH	\$68,365.94
2023	4	760	6885199	Housing Rehabilitation - Minor Home Repair	LMH	\$42,839.15
2023	4	760	6895313	Housing Rehabilitation - Minor Home Repair	LMH	\$138,840.85
2023	4	760	6923180	Housing Rehabilitation - Minor Home Repair	LMH	\$138,495.10
2023	4	760	6923983	Housing Rehabilitation - Minor Home Repair	LMH	\$49,672.00
2023	4	760	6932397	Housing Rehabilitation - Minor Home Repair	LMH	\$62,088.00
					<b>Matrix Code 14A</b>	<b>\$1,396,187.64</b>
2021	4	737	6799758	Housing Rehabilitation Administration	LMH	<b>PY2022</b> \$42.36
2022	4	745	6799758	Housing Rehab Administration	LMH	<b>PY2022</b> \$39.59
2022	4	745	6799919	Housing Rehab Administration	LMH	<b>PY2022</b> \$8,488.50
2022	4	745	6808985	Housing Rehab Administration	LMH	<b>PY2022</b> \$18,465.13
2022	4	745	6819196	Housing Rehab Administration	LMH	<b>PY2022</b> \$177.96
2022	4	745	6841880	Housing Rehab Administration	LMH	Total PY2022: \$14,973.40
2023	14	768	6853478	Housing Rehab Administration	LMH	\$27,213.54
2023	14	768	6861572	Housing Rehab Administration	LMH	\$8,073.39
2023	14	768	6862492	Housing Rehab Administration	LMH	\$18,755.94
2023	14	768	6874103	Housing Rehab Administration	LMH	\$14,303.45
2023	14	768	6885199	Housing Rehab Administration	LMH	\$10,397.70
2023	14	768	6892133	Housing Rehab Administration	LMH	\$9,168.08
2023	14	768	6923180	Housing Rehab Administration	LMH	\$8,952.81
2023	14	768	6923983	Housing Rehab Administration	LMH	\$9,236.35
2023	14	768	6932397	Housing Rehab Administration	LMH	\$14,188.76
2023	14	768	6932397	Housing Rehab Administration	LMH	\$11,952.69
					<b>Matrix Code 14H</b>	<b>\$147,216.11</b>
2021	3	735	6799758	Code Enforcement	LMA	<b>PY2022</b> \$781.10
2021	3	735	6799919	Code Enforcement	LMA	<b>PY2022</b> \$17,625.23
2021	3	735	6808985	Code Enforcement	LMA	<b>PY2022</b> \$25,179.77
2021	3	735	6846414	Code Enforcement	LMA	Total PY2022: \$8,226.83
2022	3	743	6841880	Code Enforcement	LMA	\$43,586.10
2022	3	743	6861572	Code Enforcement	LMA	\$3,411.32
2022	3	743	6862492	Code Enforcement	LMA	\$69,101.02
2022	3	743	6876503	Code Enforcement	LMA	\$34,927.73
2022	3	743	6885199	Code Enforcement	LMA	\$15,111.35
2022	3	743	6892133	Code Enforcement	LMA	\$18,257.13
2022	3	743	6923180	Code Enforcement	LMA	\$18,229.50
2022	3	743	6923983	Code Enforcement	LMA	\$18,388.14
2022	3	743	6932397	Code Enforcement	LMA	\$31,731.52
2023	3	743	6932397	Code Enforcement	LMA	\$842.29
2023	3	759	6932397	Code Enforcement	LMA	\$27,782.56
					<b>Matrix Code 15</b>	<b>\$289,595.49</b>
<b>Total</b>					<b>Total PY2022</b>	<b>\$1,951,475.29</b>
						<b>\$217,733.35</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to	Activity Name	Fund Type	National Objective		Drawn Amount
2023	8	763	6853478	No	Housing Case Management, Eviction Diversion (Legal Services)	EN	LMC		\$3,616.16
2023	8	763	6861572	No	Housing Case Management, Eviction Diversion (Legal Services)	EN	LMC		\$20,233.74
2023	8	763	6862492	No	Housing Case Management, Eviction Diversion (Legal Services)	EN	LMC		\$11,130.72
2023	8	763	6885199	No	Housing Case Management, Eviction Diversion (Legal Services)	EN	LMC		\$9,385.71
2023	8	763	6892133	No	Housing Case Management, Eviction Diversion (Legal Services)	EN	LMC		\$4,485.25
2023	8	763	6923180	No	Housing Case Management, Eviction Diversion (Legal Services)	EN	LMC		\$11,148.42
							Matrix Code 05C		\$60,000.00
2022	10	754	6808985	No	Housing Case Management (VOCES)	EN	LMC	PY2022	\$12,145.89
2022	10	754	6819196	No	Housing Case Management (VOCES)	EN	LMC	PY2022	\$8,433.82
2022	10	754	6861572	No	Housing Case Management (VOCES)	EN	LMC	Total PY2022:	\$11,614.27
2022	10	754	6892133	No	Housing Case Management (VOCES)	EN	LMC	\$20,579.71	\$2,806.02
2022	10	754	6892133	No	Housing Case Management (VOCES)	EN	LMC		\$9,381.11
2022	10	754	6923180	No	Housing Case Management (VOCES)	EN	LMC		\$8,145.80
2022	10	754	6932397	No	Housing Case Management (VOCES)	EN	LMC		\$5,949.14
				No	Activity to prevent, prepare for, and respond to Cor		Matrix Code 05X		\$58,476.05
									\$118,476.05
									\$118,476.05
<b>Total</b>									

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	National Objective	Drawn Amount	
2022	2	742	6799919	Neighborhood Planning Administration	PY2022		\$6,157.36
2022	2	742	6808985	Neighborhood Planning Administration	PY2022		\$12,834.24
2023	2	758	6853478	Neighborhood Planning Administration	Total PY2022:		\$37,675.57
2023	2	758	6861572	Neighborhood Planning Administration	\$18,991.60		\$15,126.50
2023	2	758	6862492	Neighborhood Planning Administration			\$11,788.59
2023	2	758	6874103	Neighborhood Planning Administration			\$4,116.25
2023	2	758	6885199	Neighborhood Planning Administration			\$5,409.24
2023	2	758	6892133	Neighborhood Planning Administration			\$7,333.92
2023	2	758	6923180	Neighborhood Planning Administration			\$10,157.44
2023	2	758	6923983	Neighborhood Planning Administration			\$11,451.69
2023	2	758	6932397	Neighborhood Planning Administration			\$7,210.26
					Matrix Code 20		\$129,261.06
2021	1	733	6799758	General Administration (CDBG)	PY2022		\$158.17
2022	1	741	6799758	General Administration (CDBG)	PY2022		\$1,980.93
2022	1	741	6799919	General Administration (CDBG)	PY2022		\$10,848.67
2022	1	741	6808985	General Administration (CDBG)	PY2022		\$17,790.01
2022	1	741	6819196	General Administration (CDBG)	PY2022		\$3,129.06
2023	1	757	6853478	General Administration (CDBG)	Total PY2022:		\$22,566.56
2023	1	757	6861572	General Administration (CDBG)	\$33,906.84		\$29,165.05
2023	1	757	6862492	General Administration (CDBG)			\$11,961.20
2023	1	757	6874103	General Administration (CDBG)			\$19,786.23
2023	1	757	6885199	General Administration (CDBG)			\$7,980.96

2023	1	757	6892133	General Administration (CDBG)	\$7,394.42
2023	1	757	6923180	General Administration (CDBG)	\$6,976.16
2023	1	757	6923983	General Administration (CDBG)	\$9,453.13
2023	1	757	6932397	General Administration (CDBG)	\$7,915.56
<b>Total</b>				<b>Matrix Code 21A</b>	<b>\$157,106.11</b>

**\$286,367.17**

**Total PY2022**  
**Planning & Admin**  
**\$52,898.44**

**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	1,004,976.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL CDBG-CV FUNDS AWARDED	1,004,976.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	862,571.69
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	142,404.31
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	1,004,976.00
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	0.00

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	862,571.69
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	862,571.69
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	862,571.69
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	862,571.69
17 CDBG-CV GRANT	1,004,976.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	85.83%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>	
19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	142,404.31
20 CDBG-CV GRANT	1,004,976.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	14.17%



**LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	2	713	6453167	CV - Housing Information and Referral Services (Summit Pointe)	05X	LMH	\$15,282.00
			6480729	CV - Housing Information and Referral Services (Summit Pointe)	05X	LMH	\$3,240.00
			6504213	CV - Housing Information and Referral Services (Summit Pointe)	05X	LMH	\$2,592.00
			6523710	CV - Housing Information and Referral Services (Summit Pointe)	05X	LMH	\$594.00
			731	6742243 CV - Housing Information and Referral Services (NIBC)	05X	LMH	\$913.14
	3	706	6746155	CV - Housing Information and Referral Services (NIBC)	05X	LMH	\$15,406.09
			6819820	CV - Housing Information and Referral Services (NIBC)	05X	LMH	\$16,402.86
			6853469	CV - Housing Information and Referral Services (NIBC)	05X	LMH	\$5,569.91
			6504213	CV - Subsistence Payment (Summit Pointe)	05Q	LMC	\$21,801.00
			6531978	CV - Subsistence Payment (Summit Pointe)	05Q	LMC	\$94,234.73
3	732	732	6537643	CV - Subsistence Payment (Summit Pointe)	05Q	LMC	\$32,676.00
			6712995	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$48,445.24
			6745497	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$98,483.27
			6746155	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$33,141.00
			6775806	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$24,579.63
	4	729	6819820	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$17,374.50
			6853469	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$5,921.30
			6872217	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$7,223.70
			6603827	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$20,431.86
			6617651	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$2,969.85
4	729	729	6628140	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$3,501.85
			6645465	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$3,159.85
			6775806	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$21,928.35
			6819820	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$7,499.87
	5	711	6531978	CV - Services for victims of domestic violence, dating violence, sexual assault or stalking	05G	LMC	\$11,603.00
			6617651	CV - Services for victims of domestic violence, dating violence, sexual assault or stalking	05G	LMC	\$8,397.00
6	709	709	6504213	CV - Subsistence Payment (Community Action)	05Q	LMC	\$14,458.92
			6523710	CV - Subsistence Payment (Community Action)	05Q	LMC	\$39,383.44
			6548723	CV - Subsistence Payment (Community Action)	05Q	LMC	\$2,471.36
7	714	714	6548723	CV - Legal Services	05C	LMC	\$7,978.62
			6571637	CV - Legal Services	05C	LMC	\$6,004.50
			6585534	CV - Legal Services	05C	LMC	\$1,617.91
			6617651	CV - Legal Services	05C	LMC	\$2,633.42
			6628140	CV - Legal Services	05C	LMC	\$1,741.20
			6645465	CV - Legal Services	05C	LMC	\$24.35
8	710	710	6468874	CV - Operating Costs of Homeless/AIDS Patients Programs	03T	LMC	\$62,885.97



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG-CV Financial Summary Report  
BATTLE CREEK , MI

DATE: 09-25-24  
TIME: 14:19  
PAGE: 3

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	8	728	6603827	CV - Operating Costs of Homeless/AIDS Patients Programs (Battle Creek Homeless Shelter)	03T	LMC	\$181,968.70
		6628140		CV - Operating Costs of Homeless/AIDS Patients Programs (Battle Creek Homeless Shelter)	03T	LMC	\$18,031.30
<b>Total</b>							<b>\$862,571.69</b>

**LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	2	713	6453167	CV - Housing Information and Referral Services (Summit Pointe)	05X	LMH	\$15,282.00
			6480729	CV - Housing Information and Referral Services (Summit Pointe)	05X	LMH	\$3,240.00
			6504213	CV - Housing Information and Referral Services (Summit Pointe)	05X	LMH	\$2,592.00
			6523710	CV - Housing Information and Referral Services (Summit Pointe)	05X	LMH	\$594.00
		731	6742243	CV - Housing Information and Referral Services (NIBC)	05X	LMH	\$913.14
			6746155	CV - Housing Information and Referral Services (NIBC)	05X	LMH	\$15,406.09
			6819820	CV - Housing Information and Referral Services (NIBC)	05X	LMH	\$16,402.86
			6853469	CV - Housing Information and Referral Services (NIBC)	05X	LMH	\$5,569.91
		3	706	6504213 CV - Subsistence Payment (Summit Pointe)	05Q	LMC	\$21,801.00
			6531978	CV - Subsistence Payment (Summit Pointe)	05Q	LMC	\$94,234.73
			6537643	CV - Subsistence Payment (Summit Pointe)	05Q	LMC	\$32,676.00
		732	6712995	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$48,445.24
			6745497	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$98,483.27
			6746155	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$33,141.00
			6775806	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$24,579.63
			6819820	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$17,374.50
			6853469	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$5,921.30
			6872217	CV - Subsistence Payments (NIBC) Rental Assistance	05Q	LMC	\$7,223.70
		4	729	6603827 CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$20,431.86
			6617651	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$2,969.85
			6628140	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$3,501.85
			6645465	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$3,159.85
			6775806	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$21,928.35
			6819820	CV - Housing Information and Referral Services (VOCES)	05X	LMC	\$7,499.87
		5	711	6531978 CV - Services for victims of domestic violence, dating violence, sexual assault or stalking	05G	LMC	\$11,603.00
			6617651	CV - Services for victims of domestic violence, dating violence, sexual assault or stalking	05G	LMC	\$8,397.00
		6	709	6504213 CV - Subsistence Payment (Community Action)	05Q	LMC	\$14,458.92
			6523710	CV - Subsistence Payment (Community Action)	05Q	LMC	\$39,383.44
			6548723	CV - Subsistence Payment (Community Action)	05Q	LMC	\$2,471.36
		7	714	6548723 CV - Legal Services	05C	LMC	\$7,978.62
			6571637	CV - Legal Services	05C	LMC	\$6,004.50
			6585534	CV - Legal Services	05C	LMC	\$1,617.91
			6617651	CV - Legal Services	05C	LMC	\$2,633.42
			6628140	CV - Legal Services	05C	LMC	\$1,741.20
			6645465	CV - Legal Services	05C	LMC	\$24.35
		8	710	6468874 CV - Operating Costs of Homeless/AIDS Patients Programs	03T	LMC	\$62,885.97
			728	6603827 CV - Operating Costs of Homeless/AIDS Patients Programs (Battle Creek Homeless Shelter)	03T	LMC	\$181,968.70
			6628140	CV - Operating Costs of Homeless/AIDS Patients Programs (Battle Creek Homeless Shelter)	03T	LMC	\$18,031.30
<b>Total</b>							<b>\$862,571.69</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	715	6447933	CV - General Program Administration	21A		\$24,860.00
			6468874	CV - General Program Administration	21A		\$242.00



Office of Community Planning and Development  
U.S. Department of Housing and Urban Development  
Integrated Disbursement and Information System  
PR26 - CDBG-CV Financial Summary Report  
BATTLE CREEK , MI

DATE: 09-25-24  
TIME: 14:19  
PAGE: 4

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	715	6480729	CV - General Program Administration	21A		\$1,261.52
			6492096	CV - General Program Administration	21A		\$122.62
			6504213	CV - General Program Administration	21A		\$1,673.80
			6523710	CV - General Program Administration	21A		\$1,843.27
			6537643	CV - General Program Administration	21A		\$1,275.49
			6548723	CV - General Program Administration	21A		\$46.59
			6561234	CV - General Program Administration	21A		\$1,749.60
			6585534	CV - General Program Administration	21A		\$7,285.17
			6596820	CV - General Program Administration	21A		\$772.78
			6603827	CV - General Program Administration	21A		\$1,306.55
			6617651	CV - General Program Administration	21A		\$921.46
			6657160	CV - General Program Administration	21A		\$1,539.83
			6679196	CV - General Program Administration	21A		\$2,178.46
			6712995	CV - General Program Administration	21A		\$22,949.64
			6742243	CV - General Program Administration	21A		\$2,158.93
			6745497	CV - General Program Administration	21A		\$13,423.48
			6746155	CV - General Program Administration	21A		\$24,684.84
			6819820	CV - General Program Administration	21A		\$32,108.28
<b>Total</b>							<b>\$142,404.31</b>