



CITY OF BATTLE CREEK

COMMUNITY SERVICES DEPARTMENT – PLANNING AND ZONING

ZONING PERMIT APPLICATION

For fences, accessory buildings, and front yard paving

APPLICANT

Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Address of Property: _____

PROJECT INFORMATION

Please fill out the sections applicable to the project. Leave other sections blank.

A. ACCESSORY BUILDING/DECK

Dimensions: _____ Use: _____

Height of Building*: _____ Cost of Improvement: _____

Roof Pitch: ____ 3/12 ____ 4/12 ____ 5/12 ____ Other (please provide)

* Height is measured halfway between peak and eaves.

B. FENCES

Type of Fence**: ____ Privacy Fence (over 50% opaque) ____ Non-Privacy Fence (50% or less opaque)

Construction Material: _____

Height of Fence**: _____

Location of Fence: _____ Front _____ Side _____ Back

Cost of Improvement: _____

** **Privacy fences are not permitted in front yards.** If proposing varied heights, include specific information on the site plan on the back of this page.

C. FRONT YARD PAVING

Dimension of Existing Front Yard Paving: _____

Dimension of Proposed Front Yard Paving***: _____

Total Front Yard Dimension: _____

*** Driveway paving, in combination with any abutting turnabout shall not exceed 40% of the area defined as the front yard.

LICENSED BUILDERS INFORMATION

General Contractor: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

License #: _____ Expiration Date: _____

Worker's Disability Compensation Insurance Carrier: _____

IRS Employer #: _____ MESC Employer #: _____

SITE PLAN

Please provide an aerial sketch of the property that includes all existing buildings, fences, and paving, proposed buildings, fences, and paving, and their distance from the edge of the property/property line. If the property line location is uncertain, the only way to confirm this is to hire a licensed surveyor. **IT IS THE RESPONSIBILITY OF THE PROPERTY OWNER TO ENSURE THE LOCATION OF ANY BUILDING/FENCING/PAVING IS LOCATED WHOLLY WITHIN THEIR PROPERTY LINES. APPROVAL OF THIS APPLICATION DOES NOT GIVE CONSENT TO PLACE THE BUILDING/FENCING/PAVING OUTSIDE OF THE APPLICANT'S PROPERTY LINE.**

