



## **BOARD OF REVIEW**

**Authorization:**

City Commission per Charter §8.3 and Ordinance, 262.03. The Battle Creek Board of Review shall be comprised of five members who shall be resident electors of the City of Battle Creek and appointed by the City Commission. 262.03(a). The City Commission may appoint not more than two alternate members for the same term as regular members of the Board of Review. (262.03(b)).

**Appointing Authority:**

City Commission.

**Liaison:**

Andrew Falkenberg, Regional Assessing Manager  
[awfalkenberg@battlecreekmi.gov](mailto:awfalkenberg@battlecreekmi.gov)

**Purpose:**

Examine and review the assessment roll as submitted by the Assessor. Correct or amend the assessment roll; increase or decrease any assessment or valuation of taxable property; may strike therefrom any property wrongfully listed, or add any property rightfully taxable, either on its own motion or at the request of any person. (Charter 8.5) The board shall correct errors in the names of persons, in the descriptions of property upon the roll. Hear protests regarding the assessment roll and if they find sufficient cause, make corrections to the assessed value and/or taxable value. Hear appeals from the denial of a claim of exemption for personal property under section 9m, 9n, or 9o. Indorse the roll when it complies with the General Property Tax Act.

**Membership:**

Five (5) members - Set by Charter and cannot be expanded.

**Term:**

Five years.

**Special Requirements:**

Resident/property owner.

**Compensation:**

Set by Resolution No. 93, dated 1-20-98 - (\$60/day).

**Meeting Schedule:**

March and July and/or As Needed.

**BOARD OF REVIEW****Page 2****MEMBERS**

<b>NAME</b>	<b>ORGANIZATION</b>	<b>TERM EXPIRES</b>
Peter Pontoni	Resident	01/01/2027
Andrew Duke	Resident	01/01/2029
Jim Eldridge	Resident	01/01/2029
Robert Sharkey	Resident	01/01/2029
Karen Roebuck	Resident	01/01/2030

The **City Assessor acts as Secretary to the Board** but was eliminated as a voting member of the Board by vote of the people in April 1970.