



Electric Scooter Share License Application

Pursuant to Chapter 819 Battle Creek, MI Code of Ordinances

Applicant Information (person acting as principal in charge of the business)			
Full Name:		Title:	
E-mail:		Phone:	
Home Address:	City:		State: Zip Code:
Business Address:	City:		State: Zip Code:
Business Information			
Business Name:			
Address:			
City:	State:	ZIP Code:	Phone:
Business E-mail:		Business Website:	
<input type="checkbox"/> Individual/Sole Proprietor <input type="checkbox"/> Sole Member LLC <input type="checkbox"/> LLC		<input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Other (specify) _____	
A. Complete this section if you marked individual/Sole Proprietor or Sole Member LLC			
Name:		Title:	
Maiden Name or Aliases:		Home Address:	
City:	State:	Zip Code:	Phone:
Michigan Driver's License #:		Date of Birth:	
B. Complete this section if you marked Partnership, LLC, Corporation or Other			
Official Corporate Name:			
Corporate Address:			
City:		State:	ZIP Code:
E-mail:		Phone:	
Michigan Corporate/LLC ID #		Date of Incorporation/Qualification:	
List all Owners, Partners or Corporate Officers			
Name:		Title:	
Maiden Name or Aliases:		Home Address:	
City:	State:	Zip Code:	Phone:
Name:		Title:	
Maiden Name or Aliases:		Home Address:	
City:	State:	Zip Code:	Phone:
Name:		Title:	
Maiden Name or Aliases:		Home Address:	
City:	State:	Zip Code:	Phone:
Attach an additional sheet if there are more persons to list			

Public Contact Information for Complaints or Reports

Phone:

E-mail:

Website:

Electric Scooter Unit Information

Total Number of Units:

Attach an additional sheet if there are more scooters to list OR provide the City with a Unit Inventory List in an electronic spreadsheet

Additional Documents Required

In order for this application to be complete, you must also submit the following documents:

- A copy of the applicant's valid Michigan driver's license
- A copy of the logo or other branding that will be visible on every electric scooter
- Certificate of Commercial General Liability with a limit of no less than \$1,000,000.00 each occurrence and \$2,000,000.00 aggregate,
- Certificate of Automobile Insurance with a limit of no less than \$1,000,000.00 each occurrence/aggregate
- Certificate of Umbrella or Excess Liability coverage with a limit of no less than \$5,000,000.00 each occurrence/aggregate
- Certificate of Workers' Compensation coverage (if Licensee employs persons within the City)
- Completed list of all scooters/units to be used by applicant listing the assigned unit number, brand, body style, model number and serial number

All insurance documentation shall name the City of Battle Creek and its officers and employees and agents as additional named insureds.

Term: Two year term. Please allow 14-21 business days for processing.

NON-REFUNDABLE FEE: Initial fee: **\$1,000.00**; Renewal Fee: **\$500.00**; Yearly compliance/inspection fee: **\$250.00** (to be paid in year two of the license)

Please submit your completed application, all additional required documents and required fees to:

City of Battle Creek
City Clerk's Office
10 N. Division Street, Room 111
Battle Creek, MI 49014

Any owner/entity failing to obtain a valid license in accordance with City Ordinance is responsible for a Class D Municipal civil infraction and shall be subject to the civil fines provided in Section 202.98 and any other relief that may be imposed by the court.

If you have any questions please contact the Battle Creek Clerk's Office at (269) 966-3348 or via email at cityclerk@battlecreekmi.gov.

The Applicant is responsible for being sufficiently familiar with and having a working knowledge of the ordinance requirements. A copy of Chapter 819 is available on the City of Battle Creek website at www.battlecreekmi.gov.

I hereby certify that the information provided above is accurate to the best of my knowledge. I agree to operate the aforementioned business in compliance with the guidelines established pursuant to Chapter 819 of the Codified Ordinances of Battle Creek, Michigan. In addition, I agree to cooperate with the investigator/inspector assigned to screening this application.

Signature of Applicant _____ Date _____

Indemnification Agreement

The undersigned agrees to indemnify, defend and hold harmless City (and its officials, employees, and agents) from and against all actions, damages or claims, including reasonable attorneys' fees, (collectively, "Claims") brought against City for personal or bodily injury or death to any person, or damage or destruction of any property, arising out of or resulting from performance or breach of the License provided that such claim, damage, loss, or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or destruction of property, including the loss of use resulting therefrom, or breach of contract, and (2) not caused by the negligent act or omission or willful misconduct of the City or its elected and appointed officials and employees acting within the scope of their employment. In no event shall Company be liable for any special, indirect, consequential or punitive damages. City's right to indemnification shall be contingent on City notifying Company promptly following receipt or notice of any Claims; Company shall have sole control of any defense, including the ability to choose counsel; and City shall not consent to the entry of a judgment or enter into any settlement without the prior written consent of Company.

Signature of Applicant _____ Date _____

FOR OFFICE USE ONLY

Please conduct your inspection and forward your recommendations to the Clerk's Office

Risk Management Approved Denied Signature: _____

Comments: _____

Chief of Police Approved Denied Signature: _____

Comments: _____



CITY OF BATTLE CREEK
ELECTRIC SCOOTER
VEHICLE INSPECTION

Pursuant to Chapter 819 Battle Creek, MI Code of Ordinances

Complete one form for each scooter/unit inspected

FOR OFFICE USE ONLY

COMPANY NAME: _____ **DATE:** _____

ASSIGNED UNIT NUMBER: _____

SERIAL NUMBER _____

INSPECTION LIST

PASS

FAIL

- Bell or horn.....
- Brakes, in good operating condition.....
- Front and rear turn signals.....
- Headlight visible from 500 feet.....
- Tires/wheels in good condition.....
- No visible damage or missing parts.....
- Springs, axles, and supporting structure in good condition.....
- Vehicle clean and sanitary condition.....
- Tail lights in good operating condition.....
- Wheels firmly attached to the hub.....

This vehicle complies with the provisions of the Michigan Vehicle Code and the standards of safety and licensing requirements for Electric Skateboards/Electric Scooters described in Chapter 819 of the Battle Creek City Code.

INSPECTED BY: _____ **DATE:** _____